

St. Xavier's Institute of Education

Campus Placement Report

2017-2018

The campus recruitment began by orienting students on the process of Campus Placement procedure followed at St. Xavier's Institute of Education.

Pre – Campus presentation by Schools 2014-2015

The schools and colleges were sent invite letter to participate for selecting the student teachers. The invite letter also included letters for pre – campus presentation by interested schools, to provide an insight to the student teachers about the inception of their schools, HR policies and regulations, locations and branches of school if any.

For the year 2017-2018 , 22 schools from central, harbor and western line were part of the campus placement.

2-3 schools conducted presentation about their schools to our student teachers . The presentations were conducted by the Principals, Vice Principal, Senior Most Staff majority of the times. The student were informed about the salary break up and career prospects.

The presentation began with the staff in- charge inviting and introducing the guests from the different schools. The schools would present about their schools through a powerpoint presentation about their schools for a time slot of 15 minutes duration. The presentation concluded with a formal vote of thanks by the student teachers.

Mock Interview:

Mock Interview session was conducted by Mr. Savio D'Mello vice principal of (SXBA). Two student teachers were interviewed under the Mock Interview Session. The students gained tremendously through the mock interview session. The resource person provided valuable ideas and tips on handling the mock interview session effectively. The session ended with a feedback from the experts and then a question answer session.

Preparation for Campus Recruitment Day

The Campus Recruitment for the academic year 2017-2018 was held on 13th January, 2018 at the college premises between 10.00 a.m. to 3.00 a.m.

1. Registration table
2. A detailed list of the schools was prepared .
3. List of students to participate in the interviews was prepared.
4. Allotment of schools in the main lecture hall, conference room and library.

5. Allotment of students (nuns, priests and students taking up further studies) for helping the campus team.
6. Refreshments
7. Circular regarding campus recruitment to the teaching and non-teaching staff.

Campus Recruitment Day

1. Registration table: The registration started at 9.45 a.m. The recruiters were provided a folder comprising of
 1. Feedback form
 2. List of candidate selected for the 2nd round.
 3. Tentative or preferred dates for the demonstration by the student teachers.
 4. Thank you Letter
2. The students were sent to the respective recruiters turn wise by the students in-charge. It was seen to it that students had the advantage to attend interviews in the maximum number of schools.
3. Refreshments were served and staff and students took utmost care to comfort the guests.
4. Principal Dr. Sosamma Samuel also personally thanked the schools for coming for placements at SXIE
5. The campus placement continued and ended at 3.00 p.m.

The second round of campus placement was held on 5th February for International Schools like GEMS and Dubai Scholars. Along with the International Schools, local schools were also a part of the interview session like Orchid International School, Edubridge School.

Interview schedule

Interview schedule was prepared for the shortlisted candidates. School wise selected student's teachers list was prepared. Leaders were allotted to communicate with the schools for demonstrations in the schools.

Post Campus Recruitment.

1. Feedback was collected from the respective schools asking them to judge about the pre campus presentations and the conduct of the campus program at SXIE.
2. Feedback was collected from the student teachers about the entire event .
3. Feedback from the Principals/Vice principals/Supervisors of schools to know impressions of students who attended interviews in the respective schools.
4. Data was collected from each student teacher indicating the number of schools the student teachers have attended interview as a campus placement form.
5. Data was collected from each student teacher informing about their selection of schools and pay package offered.

The feedback forms were analyzed and recorded statistically.

Based on the feedback received from the participative schools, the following measures were taken:

Orientation on International Boards

Students were oriented on International Boards by Mr Montwyn D'Costa. The students increased their knowledge about teacher competencies, curriculum and transaction methods in the IB and IGCSE Boards.

Principal : Dr. Sosamma Samuel

Staff In-charge : Dr. Vini Sebastian

Priti Sivaramakrishnan