Government of Maharashtra

STATE COMMON ENTRANCE TEST CELL,

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Information Brochure for Centralized Admission Process (CAP)

Academic Year: -2024-2025.

First Year of Two Year under Graduate Degree Course in Education leading to B.Ed. (Regular- Full Time- Course) Academic Year 2024-25

CAP Process Website

Website for form filling: https://bedcap24.mahacet.org

Help Line No. for Form Technical Queries: 9175176036

This Information Brochure has been duly approved by Department of Higher and Technical Education, Government of Maharashtra, Mantralaya, Mumbai. & Director of Higher Education, M.S., Central Building, Pune, 4110001

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NOTIFICATIONS and RESOLUTIONS FOR REFERENCES:

1) Government of Maharashtra Extra-ordinary Gazette Part-4.Extraordinary No:- 48 Regulation No:- 48-Dated 17th August 2015.
2) Government of Maharashtra Extra-ordinary Gazette Part-VIII Extraordinary No.72 Maharashtra Act No. XXX of 2006 dated 1st August 2006.
3) Government of Maharashtra Extra-ordinary Gazette Part-4-B.Extraordinary No:- 113 - Dated 5th May 2017
4) Government of Maharashtra Extra-ordinary Gazette Part-4-B.Extraordinary No:- 117 - Dated 2nd May 2018.
5) Government of Maharashtra Extra-ordinary Gazette Part-4.Extraordinary No:- 70 -Dated 24th June 2018.
6) Government of Maharashtra Gazette, Extraordinary, Part IV-B, Extraordinary No. 183, dated 14th June 2023. (Admission Rules Amendment)
7) Government Resolution, Higher & Technical Education department, date 13/08/2018. (PWD 5% Reservation)
8) Government of Maharashtra, Higher and Technical Education Department, Government Resolution No:- CET-2015/C.No.-440/C.E.-2 dated 28th January 2016.
9) Government of Maharashtra, Higher and Technical Education Department, Government Resolution No. CET-2016/C.No. 84/CE-2 7th April 2016.
10) Government of Maharashtra, Higher and Technical Education Department, Government Resolution No. B.Ed.-4616/C.No. 1/CE-2 11th May 2016.
11) National Council for Teacher Education, New Delhi Notification No.F-51-1/2014-NCTE(N&S) dated 28th November 2014, Appendix-**13:** Norms and Standards for B.A./B.Sc.-B.Ed.- Integrated Programme leading to Dual Degree (B.A./B.Sc.-B.Ed.) Dual Degree Course.
12) **G.R. No.B.Ed.-4615/C.No.124/15 CE-2 Dated 19th September 2016.**
13) **G.R. No.CET-2017/C.No. 176/C.E.-2 dated 31st August 2017.**
14) **G.R. No.OCC-2011/C.No.212/D-3Women and Child Development Department. Dated 2nd April 2018.**

1. Introduction:

No. B.Ed.. 4619/C.R. 78/Mashi-2.—In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra hereby makes the following rules to amend the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admission to the Professional Undergraduate and Post-graduate Teacher Training Programme i.e. Bachelor of Education, Bachelor of Physical Education, Master of Education, Master of Physical Education) Rules, 2017, namely :—

1. These rules may be called the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admission to the Professional Undergraduate and Post-graduate Teacher Training Programme i.e. Bachelor of Education, Bachelor of Physical Education, Master of Education, Master of Physical Education) (Amendment) Rules, 2019, which are made applicable to Bachelor Education leading to Two Year Full time Degree course leading to B.Ed.(Regular) B.Ed. (Special Education) Course
2. These rules are also applicable for admission in Government and Government Aided professional educational institutions vide government resolution of Higher & Technical Education Department G.R. No. CET-2017/C.No.124/Mashi-2, Dated 12th May, 2017 if applicable.
3. This Information Brochure gives information regarding the Eligibility and Rules of admission for Two Year Full time Degree Course leading to B.Ed.(Regular) B.Ed. (Special Education) Course in the State of Maharashtra. This also provides information about invitation of On Line Applications for admission (CAP), preparation of Merit List, distribution of seats (Seat Matrix), details of various reservation, various rounds and stages of Centralized Admission Process (CAP), admission in Institutional Quota seats after CAP, Supernumerary Seats, refund of fees before the cut -off Date of Admission, etc.

1. ***Short title and commencement*** :- (*1*) These rules may be called the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admission to the Full Time Professional Undergraduate course leading to B.Ed. Two Year Full Time Regular course) Rules, 2017.
(*2*) They shall come into force with effect from 5th May of 2017.

2. ***Definitions*** *:-*
(*1*) In these rules, unless the context otherwise requires,–
(a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015);
(b) "Admission Reporting Centre" means a center where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;(Herein the case of B.Ed. Course It means Admitting College)
(c) "All India Seats" means seats available to an eligible Indian National CanAutodidate;

(d) "Application Form" means prescribed form filled up online by the Candidate for admission;

(e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;

(f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;

(g) "Courses" means the Two Years Full Time Regular Degree Course i.e. Bachelor of Education(B.Ed. & B.Ed. Special Education) as the case may be;

(h) "Department" Means the Higher and Technical Education Department of Government of Maharashtra;

(i) **"ELCT" means English Language Content Test conducted by Competent Authority for the candidates who are desirous of seeking admission in English Medium Colleges of Education.**

(j) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time, under sub-section (1) of section 3 of the Act;

(k) "Facilitation Centre" means a center where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc. are provided; (here, Admitting Colleges will act as Facilitation Centre);

(l) " Home University (HU)" means the university area as specified in sub rule (1) (i) of rule 5 herein;

(m) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by recognized Boards;

(n) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority, from time to time; There is no Institutional Quota in the Courses of Education as per NCTE Directives.

(o) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes or category of Candidates;

(p) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;

(q) "Non –Autonomous Institutions" means those institutions which are not 'Autonomous Institutions';

(r) "OHU" means the area Outside Home University area;

(s) "Overseas Citizen of India (OCI)" means a Candidate or person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act, 1955 and includes Persons of Indian Origin (PIO);

Explanation:- For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under Notification of the Government of India, Ministry of Home Affairs F.No.26011/04/98- F.I, dated 19th August 2002 and shall now be deemed to be Overseas Citizens

of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I., dated 9th January 2015;

(t) "Programme" means the undergraduate Teacher Training Programme in Education.

(u) "Qualifying Examination" means examinations on the basis of which a Candidate becomes eligible for admission or its equivalent examination;

(v) "SSC" means the Secondary School Certificate (Standard X) examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by recognized Boards;

(*2*) Words and expressions used but not defined in these rules, shall have the same meanings respectively assigned to them in the Act.

3. ***Invitation of Application****:-*

(1) (*1*) The Competent Authority shall invite Online Applications from the Candidates who had participated in the CET, for the Centralized Admission Process for seeking admission to the Professional Course: B.Ed. and B.Ed. Special Education Two Year Full Time Regular Course on the basis of **Percentile Score obtained in MAH-B.Ed. CET 2024 for the Academic Year 2024-2025**

(2) The Candidates seeking admissions to the Professional Courses for the seats provided in — (*a*) rule 7(1): Maharashtra State Candidature Seats, 7(2) : All India Candidature Seats, 7(3): Minority Quota seats and 7(5) : Supernumerary seats for Jammu and Kashmir Migrant Candidature of these rules shall apply to the Competent Authority for admission through Centralized Admission Process (CAP); Supernumerary seats for Jammu and Kashmir Migrant Candidature for courses in Education will be with in the sanctioned in- take of the Institute. (*b*) rule7(4): Institutional Quota Seats of these rules shall initially apply to the Competent Authority for verification of documents and then to respective institute, to enable the institutions to give admissions to such eligible applicants on the basis of *Inter-Se-Merit*, as specified in rule 13.

(3) The candidate should upload the required Original documents such as Passing Mark Sheets of SSC/ HSC/ UG degree/ PG Degree examination, Domicile Certificate, Birth Certificate, EWS certificate, Non Creamy Layer Certificate, Caste Certificate, Caste Validity Certificate, etc as applicable in the necessary Proforma issued by the concerned Competent Authority.

If a candidate fail to upload the required documents while filling the CAP application, their CAP application will be treated as an incomplete application and will not be considered for merit list preparation or seat allotment.

4. Role of Competent Authority and its Representative in the Process of Admission:-

1 **Declaration of Medium, Pattern, and Schedule of CAP:-**

(1) The Competent Authority shall in relation to CAP shall declare the following things:-

(a) Result of the CET.

(b) Score Card of the CET

(c) Schedule of the CAP

5. Candidature Type:-

(*1*) Maharashtra State Candidature:—

Type	Eligibility Criterion	
A	(i)	(i) A candidate passing Graduation or Post Graduation or equivalent Examination from a recognized Institution in Maharashtra or outside the Maharashtra, as the case may be ; and
	(ii)	A candidate who is either domicile of Maharashtra and / or is born in Maharashtra ;
B	A candidate who fulfills the criteria mentioned in clause (i) of "Type A", but does not fulfil criteria mentioned clause (ii) of "Type-A" above, but whose father or mother is domiciled in the State of Maharashtra and possesses domicile certificate	
C	A candidate who fulfills the criteria mentioned in clause (i) of "Type A", but does not fulfil criteria mentioned in clause (ii) of "Type-A" or "Type-B" but whose father or mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in the Maharashtra State before the last date for submitting the Application Form for CAP	
D	A candidate who fulfills the criteria mentioned in clause (i) of "Type A", but does not fulfil criteria mentioned in clause (ii) of "Type-A", "Type-B" and "Type-C" but whose father or mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	
E	The candidates passing Graduate degree and/ or Post Graduate degree Examination or Equivalent Examination from a recognized Institution from a disputed Maharashtra-Karnataka Border Area or from the Maharashtra State, and residing in the disputed Maharashtra-Karnataka Border Area and whose Mother tongue is Marathi.	

(2) All India Candidature:-

The Candidates having Indian Nationality are eligible under this category.

(3) Minority Candidature.—

The Maharashtra domiciled Candidates belonging to particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category. This Candidate will have to invariably submit the Domicile Certificate of the State of Maharashtra.

(4) NRI Candidature.-

The Candidate who fulfils the conditions as defined in the clause (n) of Section 2 of the Act are eligible under this category.

(5) Foreign Student or OCI or PIO Candidature.-

The Foreign Student Candidates, as defined in t he clause (i) of the section 2 of the Act of the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule 2 and the Persons of Indian Origin (PIO) as defined in clause (o) of section 2 of the Act are eligible under this category.

(**6) Jammu and Kashmir Migrant Candidature.—**

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism; are eligible under this category.

(d) The seats for J&K Migrant Candidates will be within the sanctioned intake of the College.

6. Sanctioned Intake and Supernumerary Seats—

(1) The Sanctioned Intake for First Year of Under graduate Degree in Education leading to B.Ed. and B.Ed. Special Education shall be as per the approval given by the Authority which is competent for giving approval to said Course and affiliation given by the respective Affiliating University.

(2) Supernumerary Seats for B.Ed. Course will be within the sanctioned in take of the College/Institute.

7. Allocation of Seats*:-*

The percentage of allocation of seats for various types of Candidates in the State Level Seats shall be in accordance with the policy of the Government as specified in the **Schedule: I** and **Schedule :II** Combined and **PART – B** enclosed at the end of the Information Brochure..

(1) Maharashtra State Candidature Seats*:-* The Candidates having Maharashtra State Candidature as specified in rule 5(1) of these rules, shall be eligible for these seats.

(2) All India Candidature Seats *:-* The Candidates having Candidature as given in rule 5(2) of these rules shall be eligible for these seats.

(3) Minority Quota Seats *:-* The Candidates having Candidature mentioned in rule 5(3) of these rules shall be eligible for these seats as specified in Schedule enclosed at the end of the Information Brochure.. These seats shall be filled in accordance with the provisions of sub-section (*2*) of section 6 of the Act.

(4) Institutional Quota Seats :- There are no Institute level quota for colleges of Education.

(5) NRI or Foreign Student or OCI or PIO Candidature.- The candidates having Candidature as given in rule 5(4),5(5) of these rules shall be eligible for these seats.

(i)The maximum 5% seats may be filled in from the NRI or Foreign Student or OCI or PIO Candidates, by the Competent Authority

(ii) The seats reserved for this NRI or Foreign Student or OCI or PIO quota remains vacant, those vacant seats may be filled in by the Competent Authority from the Eligible candidates of Maharashtra State Candidature seats on the basis of Inter-Se-Merit.

(5) Jammu and Kashmir Migrant Candidature:-

(i) the candidates having candidature as given in rule 5(6) of these rules shall be eligible for these seats.

(ii) The number of seats for this quota shall be as per the policy of the Government.

(iii) These seats shall be filled in by the Competent Authority within the sanctioned intake capacity of the Course.

7.1 Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfillment of the eligibility criteria specified by respective authorities from time to time.

(a) Reservation for Backward Class Category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to **Maharashtra State only** is as given below. The percentage of reservation is the percentage of seats available for Maharashtra Candidates, coming under the CAP. Backward class candidate shall claim the category to which they belong to at the time of submission of application form for CAP if they have the relevant document required.

Sr. No.	**Category of Reservation**	**Percentage of Seats Reserved**
01	Scheduled Castes and Schedule Caste converted to Buddhism (SC)	13.00 %
02	Schedule Tribes (ST)	7.00 %
03	Vimukta Jati (VJ)/ De Notified Tribes (DT) (NT-A)	3.00 %
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.00 %
07	Other Backward Classes (OBC)	19.00 %
08	Socially and Educationally Backward Classes (SEBC)	10%
	Total	**60.00%**

(A) In case of the DT-VJ-NT-A,NT-1(B), NT-2(C), NT-3(D),OBC, SBC & SEBC category students Valid Non Creamy layer certificate is required to be produced. Without the Non Creamy layer certificate these candidates will be considered as Open category candidates.,

a) In case of the DT-VJ-NT-A,NT-1(B), NT-2(C), NT-3(D),OBC, SBC & SEBC category students Valid Non Creamy layer certificate is required to be produced. Without the Non Creamy layer certificate these candidates will be considered as Open category candidates.,

b) All Maharashtra State candidates belonging to **SC, ST, DT-VJ, NT-1,2,3, OBC, SBC & SEBC** category will have to submit **Caste Certificate** for admission to claim

reserved category seat.

(i) In case of the Castes NT-A, NT-B, NT-C, NT-D, OBC, SBC & SEBC belongingto Maharashtra State, candidates have to upload the Caste Certificate, Caste/Tribe validity Certificate and Non Creamy layer certificate valid up to 31st March 2025 while filling the on line application form for CAP. [If Caste/Tribe validity Certificate is not available, then candidate has to upload Receipt of application form submitted for obtaining Caste/Tribe validity Certificate. But Candidates will have to upload the Caste/Tribe validity Certificate before the last date of Admission Confirmation of the Second Round of Admission as declared in the tentative schedule of CAP. Such Candidate will be considered in Open category for the subsequent rounds if he is otherwise eligible.]

(ii) Backward class candidates belonging to S.C./ S.T. from the State of Maharashtra candidates will have to upload the Caste Certificate & Caste/Tribe validity Certificate while filling the on line application form for CAP. **[**If Caste/Tribe validity Certificate is not available, then candidate has to upload Receipt of application form submitted for obtaining Caste/Tribe validity Certificate. But Candidates will have toupload the Caste/Tribe validity Certificate before the last date ofAdmission Confirmation of the Second Round of Admission as declared in the tentative schedule of CAP. Such Candidate will be considered in Open category for the subsequent rounds if he is otherwise eligible**.]**

(iii) All candidates will have to produce the **Caste Certificate, Caste Validity Certificate & Non Creamy Layer Certificate at the time of** documents uploading while filling in the on line Application form and verification for admission in admitting College to claim the Reserved Category Seat.

c) Candidates holding Caste certificate from any State other than Maharashtra will be considered as Open Category Candidate. **If they have applied under reserved category for CET, they will have to pay the difference of Fee migrate to Open Category.**

d) Provision for Special Backward Class: Some of the castes under SBC category were earlier included in Other Backward Categories. Therefore, such SBC candidate shall be held eligible for reservation in the backward class in which they were included previously.

e) After implementing admission process by following the merit list, if some of the reserved seats remain vacant, and then SBC candidate will be given admission to fill up the seat on priority basis to the maximum limit of 2% of the Total Intake Capacity.

(a) Reservation for sons/daughters of Defence Service Personnel:

Five percent (5%) seats within sanctioned intake of an institute of MS quota, shall be reserved for Children of Ex-service personnel who are Domiciled in Maharashtra State (DEF-1), Children of Active Service Personnel who are Domiciled in Maharashtra

State (DEF-2), Children of the Active Service Personnel (DEF-3) who are transferred to Maharashtra State but are not Domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the UG /PG/ Qualifying examination from a college situated in the State of Maharashtra or Outside Maharashtra State.

As per the F.No.6(1)/201/D (Res.II) Government of India, Ministry of Defence, Department of Ex-Servicemen Welfare dated May 21, 2018, Inter-se priority for reservation/ preference to the wards of Armed Forces personnel by States /UTs for admission to Professional/Non-Professional Courses is as follows :

Priority I	:	Widows/Wards of Defence personnel killed in action.
Priority II	:	Wards of disabled in action and boarded out from service
Priority III	:	Widows/Wards of Defence personnel who died while in service with death attributable to military service
Priority IV	:	Wards of disabled in service and boarded out with disability attributable to military service.
Priority V	:	Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
		1. Param Vir Chakra 2. Ashok Chakra 3. Maha Vir Chakra 4. Kirti Chakra 5. Vir Chakra 6. Shaurya Chakra 7. Sena, Nau Sena, Vayu Sena Medal 8. Mention-in-Despatches.
Priority VI	:	Wards of Ex-Servicemen.
Priority VII	:	Wives of: i) Defence personnel disabled in action and boarded out from service. ii) Defence personnel disabled in service and boarded out with disability attributable to military service. iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
Priority VIII	:	Wards of Serving Personnel
Priority IX	:	Wives of Serving Personnel

These seats are within the sanctioned intake and are available as State Level seats. This quota will not be available in Un-Aided Minority Colleges and Aided Minority Colleges.

(i) A combined single merit list of all eligible candidates shall be prepared as per the priority mentioned above.

(ii) Candidates claiming these seats shall produce additional documents in Proforma C, D, and /or E as applicable.

(iii) This provision is NOT available to the children of **CIVILIAN STAFF** whois working/ who has worked in the Indian Defence Service.

(b) Reservation for Persons with Disability Candidate:

Five percent (5%) seats of total sanctioned intake of all the Institutions underCAP shall be reserved for Candidates having minimum 40% benchmark disability with following nature of Disabilities.

Types of Specified Disability	**Sub Type**
1)Physical Disability	
A) Locomotor Disability	1)Leprosy Cured Person
	2)Cerebral Palsy a) Dominant Arm/BothArms affected b)Stiff Back & Hips
	3)Dwarfism
	4)Muscular Dystrophy
	5)Acid Attack Victims
B) Visual Impairment	6)Blindness
	7)Low Vision
C)Hearing Impairment	8)Deaf
	9)Hard of Hearing
D)Speech & LanguageDisability	10)Speech & LanguageDisability a)Laryngectomy/Aphasia
2)Intellectual Disability **a) Specific learning disabilities**	11)Dyslexia
	12)Dysgraphia
	13)Dyscalculia
	14)Dyspraxia
	15)Developmental aphasia
b) Autism Spectrum Disorder	16)Autism Spectrumdisorder
3)Mental Behavior	17)Mental Illness
4)Disability Caused due to: -	18)Multiple Sclerosis
	19)Parkinson's Disease
a) Chronic NeurologicalConditions	
	20)Haemophilia

Types of Specified Disability	Sub Type
b)**Blood Disorder**	21)Thalassemia
	22) Sickle cell disease

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature. **This quota will not available in Aided Minority Colleges , Unaided Minority Colleges & Unaided colleges.**

Note: - Candidates with Disability should note that on admission to degreecourse they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

The allotment of seats reserved for the candidates with Disability shall be doneon the basis of an ***inter-se merit*** of respective type of handicap of such candidates. **These seats are available for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall Upload & submit the PWD Medical Certificate issued by Civil Surgeon of the District Hospital & or Approved Medical Board / or All India Institute established by Central Government Competent to certify the Disability.

(In addition to the basic qualification, candidate who is suffering from any one ofthe following permanent disability is eligible to seek admission against seats reserved for persons with Disability candidates (i.e. candidate who is visually impaired (blind) candidate type-P1, Candidate who is speech & hearing impaired (deaf & dumb) candidate type-P2, Candidate who has Orthopedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphia, Spastic Candidate type-P3, provided they submit a certificate clearly stating that the extent of disability is 40% and above in case of P-1 and P-2 category candidates and No minimum % of disability is required in case of P-3 candidates but the nature of disability should be of permanent nature.)

(c) Reservation for EWS Candidate:

As per the provisions in Government Resolution No. राआधो-४०१९/प्र.क्र.३१/१६-अ, Dated 12th February, 2023, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. [If EWS Certificate is not available, then candidate has to upload Receipt of application form submitted for obtaining EWS Certificate. But Candidates will have to upload the original EWS Certificate before the last date of Admission Confirmation of the Second Round of Admission as declared in the Tentative schedule of CAP.]

(d) Reservations for Orphan Candidates :-

One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child

Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3, Dated 2nd April 2018 and the policies of the Government declared from time to time.

(e) Reservation for female candidates:

As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu. -1, dated 17th April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

7.2 Eligibility Criteria for B.Ed./B.Ed. Special Education:-

First Year of B.Ed. and B.Ed. Special Education	**A. For Maharashtra State Candidature Candidates:-** i) The Candidate Should be an Indian National and should have passed Bachelor's Degree and/or Master's Degree with subjects **Sciences and Mathematics /Social Sciences (History / Geography / Economics / Political Sciences / Psychology / Philosophy / Education / Library) / Humanity Sciences (All Languages and Literature)** / **Commerce** and secured **minimum 50% marks (Minimum 45% marks in case of Backward Class categories**) OR (ii) The Candidate should be an Indian National and should have passed Bachelor's Degree and/or Master's Degree with subjects in **Engineering and Technology** / (with Science and Mathematics as a special subjects) / Bachelor's Degree with the subjects: **Management / Engineering / Computers / Law / Information -Technology / Agriculture / BBI / Medical Sciences / All Social Sciences / Fine Art / Performing Art (Music / Dance / Drama** etc.) and secured minimum **55% marks (Minimum 50% marks in case of Backward Class categories).** OR The Candidate should have passed Bachelor's Degree recognized as an equivalent degree by the Government of Maharashtra, to the Bachelor's Degree and / or Master's Degree in subjects mentioned in (i) and (ii) above. OR The candidate should have passed any Bachelor's Degree given by Open University incorporated by an act of the Central or State Legislature. OR The candidate should be appeared for the final year examination of any Bachelor's Degree awarded by any of the universities incorporated by an act of the Central or State Legislature or declared to be Deemed University under section 3 of the UGC act, 1956 Percentile Score in **MAH-B.Ed. 2024 CET** for other than English Medium Colleges Percentile Score in **MAH. B.Ed. 2024 CET** and ELCT for English Medium Colleges **(Refer to Extra ordinary Gazette Part 4-B No 117 dated 2nd May 2018.)**

First Year of B.Ed. and B.Ed. Special Education	**B. All India Candidature Candidates:- Other State Candidates :** (i) The candidate should be an Indian National and should have passed any **Bachelor's Degree and/or Master's Degree** awarded by any of the universities incorporated by an act of the Central or State Legislature or declared to be Deemed University under section 3 of the UGC act, 1956 of **minimum 3 years duration** in any discipline recognized by the Association of Indian Universities, or possess an equivalent qualification recognized by the Ministry of HRD, Govt. of India / NCTE with **minimum 55% of marks** for all categories. OR (ii) The candidate should be appeared for the final year examination of any Bachelor's Degree awarded by any of the universities incorporated by an act of the Central or State Legislature or declared to be Deemed University under section 3 of the UGC act, 1956 of **minimum 3 Years' duration** in any discipline recognized by the **Association of Indian Universities**, or possess an equivalent qualification recognized by the **Ministry of HRD**, Govt. of India / **NCTE**. Such candidate can be considered for provisional admission subject to passing the degree examination with **minimum 55% of marks.** **Percentile Score in MAH-B.Ed.** 2024 CET for other than English Medium Colleges **Percentile Score in MAH.** B.Ed. 2024 **CET and ELCT** for English Medium Colleges **(Refer to Extra ordinary Gazette Part 4-B No 117 dated 2nd May 2018.)**

First Year of B.Ed. and B.Ed. Special Education	**C. Jammu & Kashmir Migrant Candidature Candidates:-** (i) The candidate should be an Indian National and should have passed any Bachelor's Degree and/or Master's Degree awarded by any of the universities incorporated by an act of the Central or State Legislature or declared to be Deemed University under section 3 of the UGC act, 1956 of **minimum 3 years duration** in any discipline recognized by the Association of Indian Universities, or possess an equivalent qualification recognized by the Ministry of HRD, Govt. of India / NCTE with **minimum 55% of marks for all categories**. OR (ii) The candidate should be appeared for the final year examination of any Bachelor's Degree awarded by any of the universities incorporated by an act of the Central or State Legislature or declared to be Deemed University under section 3 of the UGC act, 1956 of **minimum 3 years duration** in any discipline recognized by the Association of Indian Universities, or possess an equivalent qualification recognized by the Ministry of HRD, Govt. of India / NCTE. Such candidate can be considered for provisional admission subject to passing the degree examination with **minimum 55% of marks** **Percentile Score in MAH-B.Ed.** 2024 CET for Other than English Medium Colleges **Percentile Score in MAH.** B.Ed. 2024 **CET and ELCT** for English Medium Colleges **(Refer to Extra ordinary Gazette Part 4-B No 117 dated 2nd May 2018.)**
First Year of B.Ed. and B.Ed. Special Education	**D. NRI/OCI/PIO/Foreign National Students/CIWGC Candidature=** i) The candidate should have valid NRI/OCI/PIO/Foreign National/CIWGC documents mentioned in special instructions to candidates below and should have passed any Bachelor's Degree and/or Master's Degree awarded by any of the universities incorporated by an act of the Central or State Legislature or declared to be Deemed University under section 3 of the UGC act, 1956 of minimum 3 years duration in any discipline, from the University recognized and Approved by the Association of Indian Universities, or possess an equivalent qualification recognized by the Ministry of HRD, Govt. of India / NCTE with minimum 55% of marks. (Refer to Extra ordinary Gazette Part 4-B No 113 dated 5th May 2017Page 21 and 23 and Schedule 1..)

- **Important Note**:
  1) Aggregate marks means the Grand Total of Marks obtained by the Candidate at the Degree on which the Class/Grade is awarded by the University
  2) In case the candidates are awarded grades,/CGPA instead of marks , the conversion of Grade/CGPA to percentage of marks would be based on the formula/procedure certified by the Board/ University/Institution who has awarded the same. It is obligatory on the part of the candidate to bring the Conversion Certificate from the Board/ University/ Institution.
  3) Candidates should fill the marks as Aggregate marks, considered by the University/Examining body for the Award of Degree/Class and Grade. Some Universities award Class, Grade and Degree on the basis of All Three Years' Degree marks, Some Universities award Degree/Class/Grade on basis of Second and /Third Year marks taken together, Some Universities have semester pattern and GPA of All Semester is totaled and CGPA is shown. The Universities give CGPA to Marks or % Formula the candidates should use that to fill in the Correct Marks.
  4) If the candidate enters wrong marks and in the college level verification the admission is rejected to the candidate, the candidate will be responsible for the loss.

7.3 Steps involved in the Admission Process of NRI/OCI/PIO will be as under :

1. Candidate will register as NRI / OCI / PIO / Foreign Candidates on **http://bed.hepravesh.in** as per the schedule declared.
2. Candidate will Fill up the Application form, upload the required documents and pay the Fee prescribed Rs. 5,000/- **on line** as per the schedule.
3. Candidate will take print out of the Form and Receipt and submit to Facilitation center declared by Directorate of Higher Education.

Sr. No.	Name of the Course	Name of the Facilitation /Verification Centre for NRI/OCI/PIO Candidates only.
1	B.Ed.	Government Law College, 'A' Road, Churchgate, Mumbai- 400020.

4. Facilitation/Verification Center will verify and check the Application form, Original documents, and will certify that the candidate fulfills the basic Academic Eligibility criteria as per the Common Admission Process Brochure.
5. NRI, OCI, PIO candidates who are desirous of seeking admission in Unaided Colleges of Education are required to fill in the on Line Application form but need not fill Option form if he is desirous of seeking admission in unaided colleges.
6. If the Candidate is desirous of seeking admission in Government and Government Aided Colleges, then he /she have to fill the College Option Form.
7. Facilitation Centre will update the approved status on line on http://dhe.mhpravesh.in

8. NRI, OCI, PIO candidate will approach the unaided institutes for admission of their choice before as per the time table given below.
9. Institute will check the Eligibility, Documents and give him admissions by generating on line admission letter from their log in.
10. 10. The NRI, OCI, PIO quota in the Government and Aided colleges will be filled in by Competent Authority through CAP.
11. Institute will update online his admission on http://bed.hepravesh.in Portal before the beginning of the III Round or in the Institutional Level Round without fail. The unfilled NRI, OCI, PIO seats will be automatically transferred to All India Candidature.
12. Even If NRI. OCI, PIO candidate has appeared for CET, he has to register himself for NRI, OCI, PIO quota.
13. Institutes will submit the separate report of admitted NRI, OCI, PIO Foreign students Course wise to Directorate of Higher Education and to Admission Regulatory Authority in the format given by Director, Higher Education, Maharashtra State, Pune who is acting as a Nodal Officer for Higher Education Centralized Admissions.

14. Special Instructions for NRI, OCI, PIO,FNS candidates :

The candidates are advised to keep the following documents ready:

The NRI/OCI/PIO/Foreign National Students/CIWGC/ candidates areadvised to keep the following documents ready:

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
01	Foreign Nationals/ Foreign students	**1) SSC (Std. X) Mark sheet.** [If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] **(The Sample Copy of Conversion Certificate will be displayed on the Website)** **2) HSC (Std. XII) Mark Sheet / or equivalent i.e. Engg. Diploma.** [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		single PDF format.] **(The Sample Copy of Conversion Certificate will be displayed on the Website).** **3) Degree Mark Sheets.** [All the Candidates has to Add the marks of All Six Semester or Marks of All Three Years together and Calculate the Percentage of Degree Examination irrespective of the marks considered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] **Candidate has to Upload Self attested Conversion Certificate *(Annexure-DM)* along with Mark sheets of all Semesters/FY, SY Mark sheet /First year, Second Year Mark sheet & final Third Year Mark Sheet as single PDF.** **{(1)** If Degree Marks sheet contains marks of All Semester or Marks of All Three Year in single Mark sheet, such candidate can upload the Mark sheet along with conversion certificate. **(2)** If Mark sheets of First year, Second Year & Third Year are separate, then such candidate willhave to upload the Mark sheet of all three years along with the conversion certificate.**}** **[Annexure-DM is attached after the proforma]** **And Or** **3) Post Graduate Degree Mark Sheet.** [All the Candidates has to Add the marks of All Four Semester or Marks of All Two Years togetherand Calculate the Percentage of Post Graduate Degree Examination irrespective of the marksconsidered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] **Candidate has to Upload Self attested Conversion Certificate *(Annexure-PGM)* along with the final year Mark Sheet in single PDF format.** **{(1**) If P.G. Marks Sheet of Two years are separate, such candidate will upload both the Mark sheet along with conversion certificate. (2) If P.G. Mark sheet contain marks of Both the Year in Single Mark Sheet, such candidate canupload only single mark sheet

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		along with conversion certificate.} **[Annexure-PGM is attached after the proforma]** **4)** Equivalence certificate from the Association of Indian Universities, New Delhi (AIU). Eligibility certificate from concerned University in which candidates is seeking admission. **6)** Certificate / Proof of foreign national or Foreign student status. **7)** Passport of the candidate & Valid Student Visa of the Candidate. **8)** Original recent Affidavit (of current Academic Year) of the Mother/Father of the students in prescribed format (Marked as Annexure - A)
02	Persons of Indian Origin/Overseas Citizen of India Candidates. PIO/OCI Candidates.	**1) SSC (Std. X) Mark sheet.** **[**If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] **(The Sample Copy of Conversion Certificate will be displayed on the Website)** **2) HSC (Std. XII) Mark Sheet / or equivalent i.e. Engg. Diploma.** [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in single PDF format.] **(The Sample Copy of Conversion Certificate will be displayed on the Website).** **3) Degree Mark Sheets.** [All the Candidates has to Add the marks of All Six Semester or Marks of All Three Years together and Calculate the Percentage of Degree Examination irrespective of the marks considered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] Candidate has to Upload Self attested Conversion Certificate

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		(Annexure-DM) along with Mark sheets of all Semesters/FY, SY Mark sheet /First year, Second Year Mark sheet & final Third Year Mark Sheet as single PDF. **{(1)** If Degree Marks sheet contains marks of All Semester or Marks of All Three Year in single Mark sheet, such candidate can upload the Mark sheet along with conversion certificate. (**2**) If Mark sheets of First year, Second Year & Third Year are separate, then such candidate willhave to upload the Mark sheet of all three years along with the conversion certificate**.}** **[Annexure-DM is attached after the proforma]** **And Or** **3) Post Graduate Degree Mark Sheet.** [All the Candidates has to Add the marks of All Four Semester or Marks of All Two Years togetherand Calculate the Percentage of Post GraduateDegree Examination irrespective of the marksconsidered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] **Candidate has to Upload Self attested Conversion Certificate *(Annexure-PGM)* along with the final year Mark Sheet in single PDFformat.** **{(1)** If P.G. Marks Sheet of Two years are separate, such candidate will upload both the Mark sheet along with conversion certificate. (**2)** If P.G. Mark sheet contain marks of Both the Year in Single Mark Sheet, such candidate canupload only single mark sheet along with conversion certificate**.}** **[Annexure-PGM is attached after the proforma]** **4)** Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board **5)** Eligibility certificate from concerned University in which the candidate is seeking admission. **6)** Certificate /Proof of Persons of Indian Origin status. **7)** Sponsor/Students Valid Passport & PIO/OCICard Sponsor/Students original affidavit (of current Academic Year)

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		in prescribed format **(Marked as Annexure – D).** **9)** Original recent Affidavit (of current Academic Year) of the Mother/Father of the students in prescribed format **(Marked as Annexure - A)** **10)**Original Affidavit (of current Academic Year)of claimant disclosing his full identity i.e. full name, age, residence, Occupation, relationship with sponsor along family tree. duly signed by the candidate/student or his/her parents in prescribed format **(Marked as Annexure - B).** **11)** School Leaving Certificates/ Birth Certificates/ Mark sheets/ PAN cards / Passports/ Marriage Certificates etc. of concerned relative members shown on family tree/chart.
3	Workers in Gulf Countries/ CIWGC Candidates	**1) SSC (Std. X) Mark sheet.** [If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] **(The Sample Copy of Conversion Certificate will be displayed on the Website)** **2) HSC (Std. XII) Mark Sheet / or equivalent i.e. Engg. Diploma.** [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in single PDF format.] **(The Sample Copy of Conversion Certificate will be displayed on the Website).** **3) Degree Mark Sheets.** [All the Candidates has to Add the marks of All Six Semester or Marks of All Three Years together and Calculate the Percentage of Degree Examination irrespective of the marks considered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] **Candidate has to Upload Self attested Conversion Certificate**

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		(Annexure-DM) **along with Mark sheets of all Semesters/FY, SY Mark sheet /First year, Second Year Mark sheet & final Third Year Mark Sheet as single PDF.** **(1)** If Degree Marks sheet contains marks of All Semester or Marks of All Three Year in single Mark sheet, such candidate can upload the Mark sheet along with conversion certificate. **(2)** If Mark sheets of First year, Second Year & Third Year are separate, then such candidate willhave to upload the Mark sheet of all three years along with the conversion certificate.**}** **[Annexure-DM is attached after the proforma]And Or** **3) Post Graduate Degree Mark Sheet.** [All the Candidates has to Add the marks of All Four Semester or Marks of All Two Years togetherand Calculate the Percentage of Post GraduateDegree Examination irrespective of the marksconsidered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] **Candidate has to Upload Self attested Conversion Certificate *(Annexure-PGM)* along with the final year Mark Sheet in single PDFformat.** **{(1)** If P.G. Marks Sheet of Two years are separate, such candidate will upload both the Mark sheet along with conversion certificate. **(2)** If P.G. Mark sheet contain marks of Both the Year in Single Mark Sheet, such candidate canupload only single mark sheet along with conversion certificate**.}** **[Annexure-PGM is attached after the proforma]** **4)** Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board. **5)** Eligibility certificate from concerned University. **6)** Certificate /Proof of Person having workers in Gulf Countries/ NRI Status. **OR** **6)** Letter from Employer on Company Letter Head along with the necessary information (i.e. date of appointment and working period in the said firm, address, etc.), **7)** Passport and Visa of parent working in foreign country.

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		8) Certificate of Embassy stating NRI Status of the Concerned. **OR** **8)** Proof of residence showing minimum continuous 182 days of stay of claimant NRI inabroad for the Academic year of Admission, prior to the admission date. **And/or** **9)** Proof of Residence Such as : Driving License/Telephone Bill / Electric Bill / Water supply bill / Rent receipt / Lease Agreement / Property Tax Copy/ IT Return Copy, etc. from last six months(With full name & address of the Sponsor) **10)** Original Affidavit (of current Academic Year) of claimant/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate, etc. duly singed by the sponsor (Marked as Annexure - A). **11)** Original Affidavit (of current Academic Year) of claimant disclosing his full identity i.e. full name, age, residence, Occupation, relationship with sponsor along family tree. duly signed by the candidate/student or his/her parents in prescribed format (Marked as Annexure - B) **12)** School Leaving Certificates/ Birth Certificates/ Mark sheets/ PAN cards / Passports/ Marriage Certificates etc. of concerned relative members shown on family tree/chart.
4	Non Resident Indian (NRI)	**1)SSC (Std. X) Mark sheet.** [If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with ConversionCertificate in single PDF format.] **(The Sample Copy of Conversion Certificate will be displayed on the Website)** **2)HSC (Std. XII) Mark Sheet / or equivalent i.e.Engg. Diploma.** [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in single PDF format.]

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		(The Sample Copy of Conversion Certificate will be displayed on the Website). **3) Degree Mark Sheets.** [All the Candidates has to Add the marks of All Six Semester or Marks of All Three Years together and Calculate the Percentage of Degree Examination irrespective of the marks considered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] **Candidate has to Upload Self attested Conversion Certificate *(Annexure-DM)* along with Mark sheets of all Semesters/FY, SY Mark sheet /First year, Second Year Mark sheet & final Third Year Mark Sheet as single PDF.** **{(1)** If Degree Marks sheet contains marks of All Semester or Marks of All Three Year in single Mark sheet, such candidate can upload the Mark sheet along with conversion certificate. **(2)** If Mark sheets of First year, Second Year & Third Year are separate, then such candidate will have to upload the Mark sheet of all three years along with the conversion certificate.**}** **[Annexure-DM is attached below this table separately]** **And Or** **3) Post Graduate Degree Mark Sheet.** [All the Candidates has to Add the marks of All Four Semester or Marks of All Two Years together and Calculate the Percentage of Post Graduate Degree Examination irrespective of the marks considered by the University/ Board to award Certificate/ Diploma/Degree/PG Degree.] **Candidate has to Upload Self attested Conversion Certificate *(Annexure-PGM)* alongwith the final year Mark Sheet in single PDF format.** **{(1)** If P.G. Marks Sheet of Two years are separate, such candidate will upload both the Mark sheet along with conversion certificate. **(2)** If P.G. Mark sheet contain marks of Both the Year in Single Mark Sheet, such candidate can upload only single mark sheet along with conversion certificate**.}** **[Annexure-PGM is attached after the Proforma]** **4)** Equivalence certificate from the Association of Indian

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		Universities, New Delhi (AIU) if qualifying examination is from foreign Board **5)** Eligibility certificate from concerned University in which the candidate is seeking admission. **6)** Original Affidavit (of current Academic Year) of claimant/sponsor disclosing his full identity i.e.full name, age, residence, occupation, relationship with candidate, etc. duly singed by the sponsor**(Marked as Annexure - A).** **7)** Original Affidavit (of current Academic Year) of claimant disclosing his full identity i.e. full name, age, residence, Occupation, relationship with sponsor along family tree. duly signed by the candidate/student or his/her parents in prescribed format **(Marked as Annexure - B)** **8)** School Leaving Certificates/ Birth Certificates/ Mark sheets/ PAN cards / Passports/ MarriageCertificates etc. of concerned relative members shown on family tree/chart. Sponsors valid Passport and VISA. **09)** Certificate of Embassy stating NRI Status of the Sponsor. **OR** **10)** Proof of residence showing minimum continuous 182 days of stay of claimant NRI inabroad for the Academic year of Admission, prior to the admission date. **And /or** **11)** Proof of Residence Such as :- Driving License/Telephone Bill / Electric Bill / Water supply bill / Rent receipt / Lease Agreement /Property Tax Copy / IT Return Copy, etc. fromlast six months(With full name & address of the Sponsor)

To be filled by the Sponsor

Annexure-A

UNDERTAKING OF PARENT / GUARDIAN FOR SPONSORSHIP

(Should be notarized / registered)

I, ---------- age ---------- ---------- residing at ---------- occupation ---------- situated at (office Add) do hereby solemnly state on affirmation as under:-

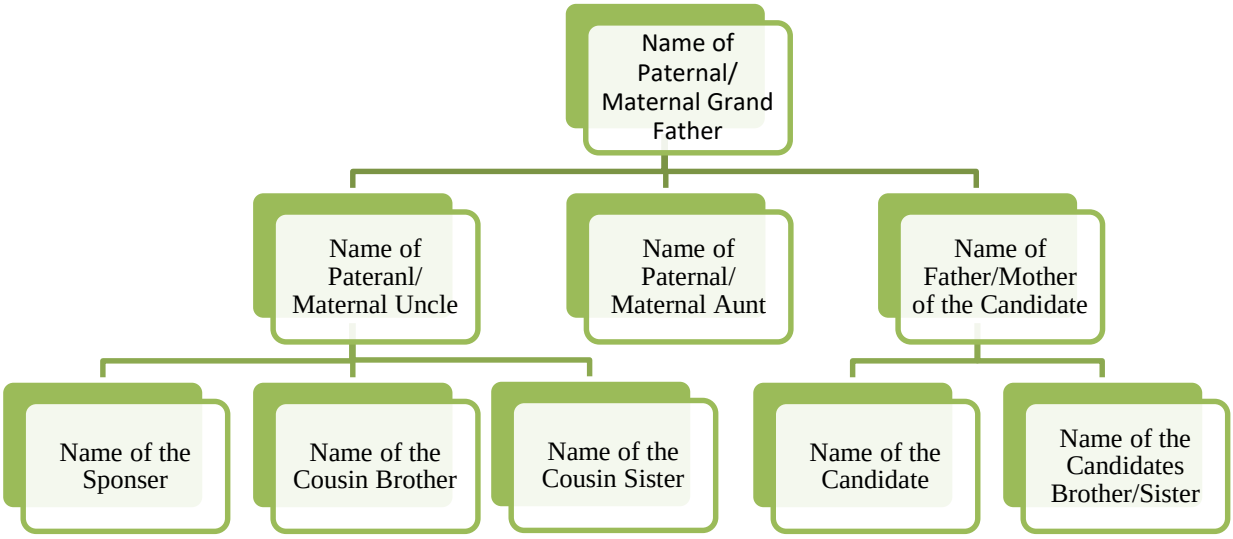
I hereby give an undertaking to financially support my ward ---------- (Full name of the Candidate) aged ---------- residing at----------I am his/her (relation of the sponsor with Candidate i.e. Real Brother, Sister or Maternal / Paternal aunt, uncle, etc) and submitting my information as to enable him/her to take admission in B.Ed course under NRI Quota for Academic Year 2024-25.

1)	Full Name of Guardian	:	
2)	Age	:	
3)	Present Address	:	
4)	Occupation / Designation	:	
5)	Name of the Company / Organization	:	
6)	Office Address	:	
7)	Passport Details:	:	
8)	a) Passport Number	:	
	b) Date of Issue	:	
	c) Date of Expiry	:	
	d) Place of Issue	:	
9)	Period of residence in foreign Country	:	
10)	Phone No.	:	

My family relationship is as under:

The below given image for Representation Purpose only, the Actual Family tree may vary according to Relationship of the Candidate and Sponsor.

Family Tree Chart



Note : ***Family tree shown above is for representation and will change as per Maternal /Paternal relations/Sponsor's case***

It is clearly understood by me that admission of my ---------- (relation) on the basis of

the documents and information submitted by me. In case, the information given will found incorrect and/or in case any illegality caused in granting this admission will brought to thenotice of the Admissions Regulating Authority at latter point of time I will be fully responsible for any adverse effect of the same. It will be open for the Competent Authority to take appropriate action as deemed fit in this regard.

Hence, the information stated above is correct to the best of my knowledge and belief.

Signature and Name of Parents / Guardian

Dated this ……(day) of ……. (month), ……(year)

Before me

To be filled by Father/Mother of the Candidate

Annexure - B

UNDERTAKING OF PARENT FOR FAMILY RELATIONSHIP

(should be notarized / registered in Rs. 100/- Stamp paper)

I,_____age ---------- ---------- residing at ---------- --occupation do hereby solemnly state on affirmation as under: -

Mr/Mrs/Ms._____is my_____(relation) and his/her personal details are given below: -

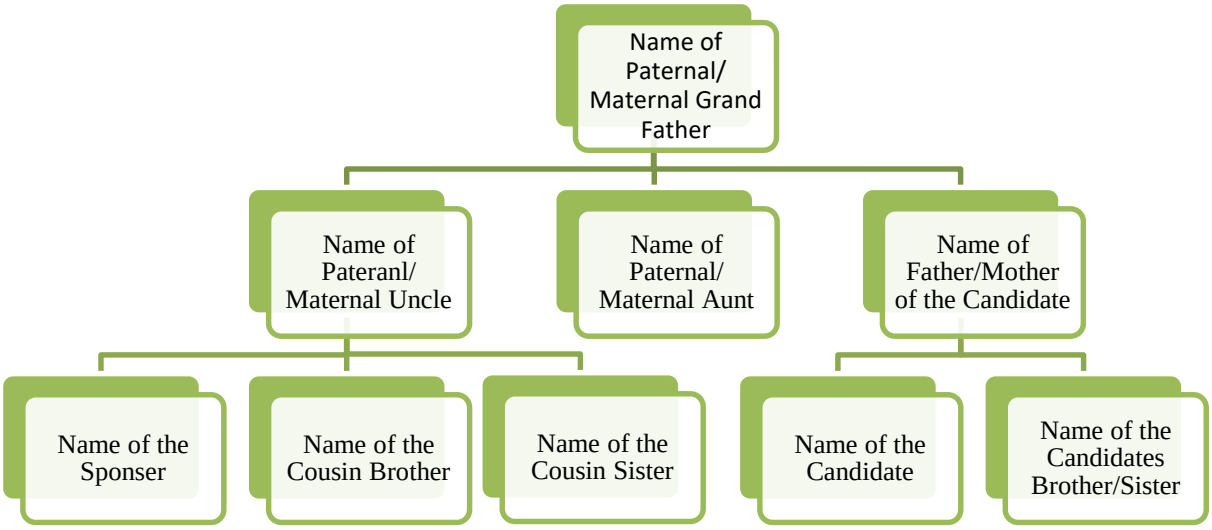
1)	Full Name of Sponsor	:	
2)	Age	:	
3)	Present Address	:	
4)	Occupation / Designation	:	
5)	Name of the Company / Organization	:	
6)	Office Address	:	

For that I have written this affidavit for shown of my family tree/chart, the details of whichare as under:-

My family relationship is as under:

(The below given image for Representation Purpose only, the Actual Family tree may vary according to Relationship of the Candidate and Sponsor. Family tree shown below is for representation and will change as per Maternal / Paternal relations/Sponsor's case)

Family Tree Chart



It is submitted that the information stated above is correct to the best of my knowledge and also the documents and information evidence submitted by me in this respect. In case, the information given will found incorrect and/or in case any illegality caused in granting this admission will brought to the notice of the Admissions Regulating Authority at latter point of time I will be fully responsible for any adverse effect of the same. It will be open for the Competent Authority to take appropriate action as deemed fit in this regard.

Hence, the information stated above is correct to the best of my knowledge and belief.

Signature and Name of Parents / Guardian

Dated this ……(day) of ……. (month), ……(year)

Before me

8. <u>Preparation of Merit List</u> *:-*

(1) <u>Assignment of Merit Number</u> *:-*

(i) B.Ed. Course:-

(a) All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number. The merit list shall be prepared on the basis of Percentile Score or on the basis of marks obtained at qualifying examination, or any other criterion as specified in sub-section (*3*) of this rule.

(b) All the eligible candidates desirous of seeking admission to English Medium Colleges of Education and submitted Application Form on or before the last date specified for the submission of the Application form for submission of Application form for admission through CAP shall be assigned a merit number on the basis Percentile score secured collectively in CET and ELCT.

(**2) <u>Change of Marks due to Verification</u>*:* -** If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through Centralized Admission Process (CAP) or its designated representatives prior to 5
p.m. on the day of display of final merit list.";

<u>(3) Assignment of Merit Number :- For Admission to First Year B.Ed. Course 2024-2025</u>

(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5 (6) of these rules, shall be prepared on the basis of marks or score secured by the candidate in the MAH-B.Ed. CET-2024 Conducted by the Competent Authority.

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below:-

(a) higher percentage of marks in Qualifying Examination ;

(b) higher percentage of marks in aggregate at HSC or Equivalent Examination;

(c) higher percentage of marks in aggregate at SSC or Equivalent Examination;

(d) older in age".;

(ii) The merit list for the NRI or OCI or PIO and Foreign Students stated at rule 5(4) and 5(5) of these rules shall be prepared on the basis of the percentage of marks in the Qualifying Examination:

Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,—

(*a)* B.Ed. and B.Ed. Special Education course.—

(i) Higher percentage of marks in aggregate at HSC or equivalent examination;

(ii) Higher percentage of marks in aggregate SSC or equivalent examination;

.**9. Centralized Admission Process (CAP).—**

(9.1) The Unaided Private Professional Educational Institution shall admit Candidates through the Centralized Admission Process (CAP) as referred to in sub-section *(3)* of section 3 of the Act. The stages of CAP shall be as stated below,—

(a) College / Institutes willing to participate in Centralized Admission Process (CAP) will have to register for CAP as per schedule declared by concerned Directorate. The Colleges confirmed by Directorate will only be considered for allotment in CAP Rounds.

(b) Display or publishing of Information Brochure by the Competent Authority in consultation with the Concerned Directorate.

(c) Filling Online Application Form by Candidate for participation in the Centralized Admission Process.

(d) Uploading of scanned images of valid necessary original documents as per the requirement of the admissions while filling of online application form.

(e) Document Verification at Admission Reporting Centre (ARC) by the Candidate. It is mandatory on the Candidate's part to produce all original document in support of the claim made in the application form ;

(f) Display or Publishing of provisional merit lists, submission of grievances, if any, and display or publishing of final merit lists ;

(g) Display of available Category wise Seats (Seat Matrix) available for respective CAP Rounds ;

(a) Filling up and confirmation of online option form having preferences of Institutions prior to CAP Round-I and CAP Round-III. Candidates may fill in preferences of Institutes in decreasing order of their preference as specified by the Competent Authority. The option form once confirmed prior to CAP Round-I shall be considered for allotment in the CAP Round-I and II and the option form confirmed prior to CAP Round III shall be considered for allotment in CAP Round III only;

(b) Display of provisional allotment of respective CAP Rounds indicating allotted institute;

(c) Candidate shall accept the offered seat by paying seat acceptance fee at ARC from Candidate's login as per the schedule declared by the Competent Authority ;

(d) Only after seat acceptance as per clause (i), the Candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds ;

(e) The time schedule prescribed by competent authority for compliances for various

stages of CAP is mandatory.

(9.2) Conduct of CAP Round I.— The seats available for Round-I shall be published on the website. The Candidate whose names appeared in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The Candidate shall fill and confirm the option form through Candidate's Login.

(9.3) During the CAP :—

(a) If a Candidate is allotted the seat as per his first preference, such allotment shall be auto freezed and the Candidate shall accept the allotment so made. Such Candidate shall then be not eligible for participation in the subsequent CAP rounds. Such Candidates shall then report to ARC for verification of documents and payment of seat acceptance fee through Candidate's Login. Thereafter, such Candidate shall report to the allotted institute and seek admission on the allotted seat. If, such Candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seats shall stand forfeited automatically and the seat shall become available for fresh allotment. For such Candidate, the allotment so made shall be the final allotment ;

(b) Candidate who have been allotted seat other than the first preference given by the Candidate and if the Candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such Candidate can freeze the offered seat through Candidate's login. Once the Candidate freezes the allotted seat, such Candidate shall then report to ARC for verification of documents and payment of seat acceptance fee of Rs. 1000/-. Thereafter, such Candidate shall report to the allotted institute and seek admission on the allotted seat. For such Candidate, the allotment so made shall be the final allotment. If, such Candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seats shall stand forfeited automatically and the seat shall become available for fresh allotment. The Candidate who freezes the seat shall then be not eligible for participation in the subsequent CAP rounds ;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to the ARC for confirmation of seat acceptance by paying the seat acceptance fee through Candidate's login shall be eligible for participation in the subsequent rounds for betterment ;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to the ARC for confirmation of seat acceptance and not paying the seat acceptance fee through Candidate's login shall be eligible for participation in the subsequent rounds.

(9.4) Conduct of CAP Round-II :—

(a) The seats available for Round-II Shall be published on the website.

(b) Round-II will be betterment Round for those candidates who have been allotted seat there than first preference and who have been not allotted any seat in Round-I

(c) There shall be no further betterment option available to the Candidate after Round II. The allotment made and/or allotment retained in Round II shall be final

(9.5) Conduct of CAP Round-III :—

(a) The seats available for Round III shall be published on the website.

(b) The Candidates eligible for Round III are allowed to fill in and/or edit online option form filled in by the Candidate for the previous round. The CET qualified Candidates who has failed to register themselves before CAP Round I for the Centralized Admission Process (CAP) shall be eligible to register for Centralized Admission Process (CAP) before Round III. But the Merit list of such newly registered Candidates will be published separately and they will be placed below the Candidates whose names have been published in the First Merit List. The seats to be allotted during these rounds shall be available to the eligible Candidates falling under the following categories—

(i) Candidates as per the sub-rules 3 *(c)* and *3(d)* above ;

(ii) Candidate who have not been allotted any seat in any of previous rounds ;

(iii) CET Qualified newly Candidates who did not participate (failure of filling CAP application form and option form) in previous rounds.

(c) Candidates who have been allotted seat other than first preference and reported to Institution for confirmation of seat acceptance, whilst filling fresh option form, he need not fill the preference already allotted to the Candidate in the previous round. Once upward preference is allotted to such Candidate, his earlier seat allotment shall stand automatically cancelled due to application of dynamic allocation. If the Candidate is not allotted in Round-III, the Seat allotted in Round-I or II, as the case may be, shall be retained automatically but the Candidate will have to report to ARC and concerned College/Institute for confirmation of Admission.

(d) At the time of reporting to the allotted Institution for confirming the allotted seat, the Candidate shall submit all the original documents in support of the claims made in the application. In the event the Candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds ;

(e) The Candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC(Verification Centre) viz,—

(i) change of gender from male to female and *vice-versa* ;

(ii) error while entering marks obtained by Candidate in examination, CET. However, the change in the merit number declared *vide* First Merit list

due to increase in the marks will not be permitted'

(iii) error with mentioning the caste, sub-caste, the category of backward class. A reserved category Candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste Certificate, Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc., as the case may be ;

(iv) removal of minority status due to failure of submission of supporting documents;

(v) removal of Disability status due to failure of submission of supporting documents ;

(vi) removal of Defense status due to failure of submission of supporting documents ;

(vii) Change in type of Candidature ;

(viii) change in Qualification.

Apart from the above no other change or rectification shall be allowed ;

(f) In case of additional round (if any), the category of Candidates mentioned in clause (b) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the Candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. If the Candidate is not allotted in additional round (if any), the Seat allotted in previous round, as the case may be, shall be retained automatically but the Candidate will have to report to ARC and concerned College or Institute for confirmation of Admission.

(9.6) Reporting and Confirmation of Admission:-

The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the Candidates in the online system through Institute Login immediately and shall issue a system-generated receipt of confirmation of admission to the Candidate.

(10) <u>CAP allotment stages and process of allotment</u>.—Allotment of seats under CAP shall be made in the following manner :—

(10.1) <u>Maharashtra State Candidature Candidate.—</u>

(*i*) The stages of computerized allotment are as follows :—

<u>Stage –I : For all the Candidates</u>—

(a) All the Candidates (Open, Reserved, Male, Female) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit;*

(a-1). Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their Inter-Se-Merit, and if seat is not available in the respective reserved category, then they shall be considered for allotment in Open Category as per the Inter-Se-Merit.;

(b*)* Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit;

(c)The Minority seats shall be allotted to the Candidates of the Maharashtra State belonging to the Minority Community to which the institution belongs by virtue of merit or in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit;

(d)SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category;

(e) Persons with Disability Category Candidates shall be considered for allotment of the seat reserved for them in their respective category, as per their Inter-Se-Merit and if seat in their respective reserve category is not available, then they shall be considered for allotment in Open Category as per their Inter-Se- Merit.

(f) Defence Category Candidates shall be considered for allotment of the seats reserved for them in the respective category as per their Inter-Se-Merit and if seat in their respective reserve category is not available then they shall be considered for allotment in Open Category as per their Inter-Se-Merit.

*(*g) If a seat is available for a candidate in more than one category then the seat allotment shall be done in the sequence as given below.—

(i) Seat for Ladies;

(ii) Seat for Persons with Disability candidate;

(iii) Seat for Defence.

Stage – II : *For allotment of seats reserved for Female to Male Candidates.*—If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

Stage –III*: For SBC Category Candidates.*—If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

Stage –IV, Stage-V & Stage VI: Deleted (As per Amendment Dated 14th June 2019).

Stage –VII: For all Candidates (without any type of Reservation).—The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit.*

Stage–VIII: For all Candidates (without Maharashtra State Seat and All India Seat Tag) -

If the seat remains vacant after completion of Stage -VII then for allotment of such vacant seats,

Stage VIII shall be executed by removing the Maharashtra State and All India Seat Tag.

(ii) For seats reserved for female candidates the procedure for reservation as given in Government Circular of General Administration Department, No. RSV. 1012/CN.16/12/16.A, dated 13th August 2014 shall be adopted.

(10.2) All India Candidature Candidate.—

(*a*) The allotment to these seats shall be done through CAP on the basis of CET score;

(*b*) All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

(10.3) Minority Quota Seats:-The stages of computerized allotment are as follows:-

Stage- I : The seats under minority quota in the minority institution linguistic or religious shall be allotted to the candidate belonging to respective minority candidates.

Stage- II: If the Seats remains vacant shall be allotted to the Maharashtra State candidature

Candidates.

Stage- III : If the seats remains vacant shall be allotted to the all India candidature candidates.

(10.4) For Jammu and Kashmir Candidature Candidates*:* -The Supernumerary seats for Jammu

And Kashmir Candidature candidates shall be allotted to the eligible candidates as in 5(6) on the

basis of the Score or Marks in the Entrance Test (MAH-B.Ed./ B.Ed.-ELCT CET 2024) conducted by the Competent Authority, further if seats remain vacant then the seat shall be allotted to the candidates on the basis of CET conducted by the Competent Authority.

a) Application Form Filling and Submission:

The eligible candidate shall fill the Online Application Form, take the printout of the On-line Application form and required documents and send duly filled in and signed Application Form by Speed Post/Courier /by hand delivery for verification & confirmation to admission identified for these admissions to the following Address as per the Notification published by Director, Higher Education, Pune:-

The Director
Directorate of Higher Education,
Government of Maharashtra,
Central Building, Pune-411001

i. The application should reach on or before the last date as notified. Applications received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
ii. The Competent Authority shall publish the provisional Merit List as specified in Rule8 (4).
iii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.
iv. The candidates will report to the college allocated to them by the Nodal Officer/Competent Authority and seek admission by completing all required formalities.

v. Candidates seeking admission against these seats shall report to the Admitted College for admission as per the schedule by Director of Higher Education, Pune.
vi. The candidate shall produce the documentary evidence strictly as per the Proforma (s) in support of their claims.
vii. These admission will be made strictly in the order of merit from amongst the candidates who report in person for admission at the Office of Director, Directorate of Higher Education, Government of Maharashtra, Central building , Pune: 411001 as per schedule displayed by Director of Higher Education, against the seat available in the various Institutes at the time when the candidate actually report for admission.
viii. Admission once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institution and/or some other course during entire duration of the course.
ix. The candidate reporting late for the admission shall be considered for allotment against seat available at that time. The decision of the admission centre in-charge shall be final and binding.

c) Reporting at Institutes:

i) The candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.

ii) If the candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP round, the candidate forfeits the claim on the allotted seat.

iii)If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicting that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates dully attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within the 04 working days after the date of payment of fees.

d) Important Note:

Candidates admitted under this provision are not allowed to change course or college in any year of the study.

11. ***Allotment of seats by CAP Round I, II and III—***

(1) CAP Round I, II and III shall be conducted by computerized allotment.

(2) In CAP Round I.—

(*a*) For Minority Institutions, the allotment shall be given to the candidates as per following Preference :-

(*i*) Stage I of sub-rule (*3*) of rule 10,

(*ii*) Stages I and II of sub-rule (*1*) of rule 10,

(*iii*) Stage II of sub-rule (*3*) of rule 10,

(*iv*) Sub-rule (*2*) of rule 10,

(*iv*) Stage III of sub-rule (*3*) of rule 10 ;

(*b*) For other than Minority Institutions, the allotment shall be given to the candidates as per following preference :-

(*i*) Stages I and II of sub-rule (*1*) of rule 10,

(*ii*) Sub-rule (*2*) of rule 10 ;

(*3*) In CAP Round II.—

(*a*) For Minority Institutions, the allotment shall be given to the candidates as per following Preference :-

(*i*) Stage I of sub-rule (*3*) of rule 10,

(*ii*) Stages I to IV of sub-rule (*1*) of rule 10,

(*iii*) Stage II of sub-rule (*3*) of rule 10,
(*iv*) Sub-rule (*2*) of rule 10,
(*v*) Stage III of sub-rule (*3*) of rule 10 ;
(*b*) For other than Minority Institutions, the allotment shall be given to the candidates as per following preference :-
(*i*) Stages I to IV of sub-rule (*1*) of rule 10,
(*ii*) Sub-rule *(2)* of rule 10 of these rules.

(1) In CAP Round III.—

(a) For Minority Institutions, the allotment shall be given to the candidates as per following preference. :-

(i) Stage I of sub rule (3) of rule 10,

(ii) Stages I to III & Stage VII of sub-rule (i) of rule 10,

(iii) Stage II of sub rule (3) of rule 10,

(iv) sub rule (2) of rule 10,

(v) Stage III of sub rule (3) of rule 10,

(b) For other than Minority Institutions, the allotment shall be given to the candidates as per following preference.-

(i) Stages I to III & Stage VII of sub rule (1) of rule 10,

(ii) Sub rule (2) of rule 10.

(5) If the seat remains vacant due to non-allotment and non-reporting such seat will be considered for allotment in subsequent round to all the candidate in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

12. <u>General Provisions</u>*:-*

(a) Allotment in CAP Round-I,II and III of State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III.

(b) All Candidates eligible at a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage.

(c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time.

(d) There shall not be any reservation under different categories in an unaided private Professional Educational Institutions for allocation of seats stated in rule 7(2), 7(3), 7(4) and7 (5) of these rules.

(e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages.

(f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment.

(g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment.

(h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates.

(i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter." At the time of seat acceptance, Candidate has to pay a Seat Acceptance Fee through Candidate's Login at an Admission Reporting Centre. Seat will be confirmed by the Reporting Centre after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The Centre in-Charge shall issue the Online Receipt of acceptance.

(j) The seat acceptance fee shall be Rs. 1000/-, for all admitted Candidates and the same shall be treated as non- refundable.

(k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer.

(l) Admitting College will cancel the admission of the candidate if, at any time, any of the documents or certificates submitted by the candidate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms. It is the duty of the candidate to verify the eligibility Criteria.

(m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre. Candidates who rejects allocated seat in CAP Round I, cannot participate in CAP Round II.

(n) If any of the statement made in application form or any information supplied by the Candidate in connection with his admission is found to be false or incorrect, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall decide the appeal within fifteen days and his decision thereon shall be final.

(o) Complaints regarding the use of fake certificates to be investigated in time bound manner and if found guilty, such admission shall be cancelled. Further, appropriate action shall be initiated with due intimation to Competent Authority.

(p) Candidates belonging to constitutional reserved category must have claimed so in his online registration form of Maharashtra State quota seats, and those candidates who have filled application form from constitutional reserved category and admitted on seats reserved for constitutional category will have to submit the Caste Validity Certificate, also the candidates belonging to VJ/DT(A), NT(B), NT(C), NT(D), OBC (including SBC) must have to submit non-creamy layer certificate valid up to 31st March of the following year of CET examination.

(q) Candidates belonging to constitutional reserved category EWS must have claimed so in his online registration form of Maharashtra State quota seats, failing which such a claim will not be entertained subsequently.

(r) The Candidates belonging to constitutional reserved category who have secured admission on seats reserved for constitutional category in Round I & II on the basis of application receipt are required to upload the necessary certificate (CVC, NCL, etc.) on or before the last date of the Round II. Candidates who failed to upload the necessary certificate, their admission will be cancelled by the college / system. These students may apply for the next round from open category (if they meet the requirements and conditions for the open category).

13. ***Admissions in Institutional Quota and vacant seats after CAP:-***

The Principal or Director of the institution shall carry out the admissions for these seats in the following manner :-

(a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se- Merit* of the Candidates who have applied to the Competent Authority, after verification of documents as per the documents uploaded on line by the candidate and then to institution.

(b) Information Brochure of the Course and Prospectus of the Institution which specifies rules of admission and facilities and infrastructure in the Institution should be published well before the commencement of the process of admission. All the information in the Brochures and Prospectus should also be displayed on the Institution's Website.

(c) Institution shall invite applications by notifying schedule of admission and the number of seats in the course to be filled by the institution, by advertisement on the web site of the institution.

(d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(*2*)(*b*).

(e) The institution shall display the *Inter-Se-Merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Quota for NRI, PIO, OCI and Supernumerary Quota along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the Institution.

(f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.

(g) All the admissions and cancellations shall be updated by the Institution immediately through online system.

(h) If any CAP seat remains or becomes vacant after the CAP Rounds, then in the Institutional Level Round, the same shall be filled in by the Candidate from the same Category for which it was ear marked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

Further, if any CAP seat (ACAP Seat), Institutional Quota Seats & Management quota Seats remains or becomes vacant after the cut-off date of the admission, then the vacant seats will remain vacant. Also, there will be no admission in any College/Institute after the cut-off date declared by Competent Authority.

(i) As per the Directions of NCTE there is No Institute level Quota. All seats in the Instituion are to be filled in as ACAP seats by preparing proper Merit list.

14. ***Approval of Merit List and the Admitted Candidates List:-***

(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission-approval proposal to the Director, Higher Education in the format generated by the Admission Portal and after due verification of the admissions by the Expert panel appointed by Director of Higher Education, the Unaided Institutions will submit the verified admission report to the Admission Regulating Authority in accordance with the sub-section (*5*) of the section 9 of the Act as per the Schedule declared

(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc., as well as, the required documents of the Candidates uploaded on the admission portal /web site for the candidates admitted at Institution level. The Institution will verify the documents uploaded by the candidate and match them with the original documents available with the candidate and put an on line remark "documents verified" and "admission confirmed" on the admission portal.

(3) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of sub-section (*2*) of section 6 of the Act.

15. Cancellation of Admission and Refund of Fees, Return of Documents by Institutions: —

(a) The Candidate shall apply online or off line for cancellation and submit duly signed copy of system generated application or hand written application for cancellation of admission to the Institution. Once the Candidate submits online or off line request for cancellation, his admission shall be treated as cancelled. The Institute shall consider the online or off line request made by Candidate for cancellation as final irrespective of whether he has submitted duly signed copy of system generated application or hand written application to the institute. Upon such cancellation, the Candidate shall lose the claim on the seat and such seat shall become available for further allotment. The Candidate shall then become entitled to and the institute shall refund the entire fee to the Candidate after deduction of Rs.1000/- towards processing charge and refund all his original documents submitted to the Institute within two day's form submission of duly signed copy of system generated application or hand written application to the institute.

(b) Notwithstanding clause (a) above, Candidate shall not be entitled to any refund of his fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the Candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority.

(c) No Institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any, other award or other document deposited with it by a person for the purpose of seeking admission in such Institution, shall refuse to return such degree, certificate, award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such Institution.

(d) The Institution shall not recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

16. Change of Institution after First Year:-

(1) The Candidate seeking for a change in institution or shift after successfully completing the First Year of studies in unaided institution will be allowed to do so in any other unaided institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal of the Institution shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the Course.

(2) Transfer of Candidates (Institution) after one year shall be made in the following manner :-

(a) The Candidate once admitted in First Year shall not be eligible for transfer to any other institution during the same Academic Year.

(b) The Candidate passing the First Year (both first and second semester) or Second Year (both Third and Fourth Semester) or Third Year (both Fifth and Sixth Semester) or Fourth Year (both seventh and eighth Semester) examinations in full are considered as eligible for transfer of Institution or course provided that for transfer after Second Year the candidate should have passed the First year, and for transfer after Third Year the candidate should have passed First and Second Year and for transfer after Fourth Year the candidate should have passed First, Second and Third Year;

(c) There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided, University Departments, University Managed Institutions. However, the Candidate from Government or Government Aided, University Departments, University Managed Institution may seek transfer to Unaided Educational Institution;

(d) There shall be no transfer of students at any stage to Autonomous Institutions;

(e) Transfer of Unaided Institution:- The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Higher Education on submission of No Objection Certificate

(NOC) from the institution, Eligibility Certificate from University and Vacancy position. The Principal or Director shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

(f) No application without recommendation of the Principal of Institution shall be entertained by the Directorate of Higher Education, M.S. Pune;

(g) If the result of the University is not declared before the process of the transfer, candidates of that university will lose claim on transfer.

(3) The Candidates admitted under Jammu Kashmir Migrants seats under are not eligible for change of course or institution.

(4) There shall be no transfer of students at any stage in any case from the institutes whose admissions were not done from Centralized admission Process.

(5) List of all such transfers shall be communicated by the Directorate of Higher Education to the office of the Admissions Regulating Authority for final approval.

17. **Documents to be uploaded along with " On Line Application form for Centralized Admission Process":-**

The candidates are required to carry All Original Certificates / Documents which he has uploaded in support of their claim at the time of filling up of application Form for Admission for the Scrutiny and Verification at Admitted College. The Admitted College will appoint an expert committee to verify the documents of the candidates before admitting them. The Expert Committee will verify the documents uploaded by the candidate on line and match with the original documents presented by the candidate.

If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicting that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the self - attested copies of the certificates dully attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within the 04 working days after the date of payment of fees.

17.1 Instructions for Uploading the Documents required while filling the on line application form for admission to B.Ed./B.Ed. Special Education CAP-2024.

Candidates and Parents are requested to Scan the following documents & keep ready for uploading while filling the on line Application form in their Pen Drive **OR** Desktop **OR** Laptop.

1) Photograph Image: Passport size colour photograph. Size of photo file should be between 20KB to 50KB. The Image file should be in JPG or JPEG format.

2) Signature Image: Applicant has to Sign on white paper with Black Ink Pen. Signature image Size file should be between 10KB to 20KB. The Image file should be in JPG or JPEG format.
3) The documents listed in following table should be in PDF format of Size upto 150KB.
4) The Scanned Uploaded documents should be readable; upload the documents only after ensuring this. If the uploaded documents are not readable then such documents will not be considered as valid and the responsibility of the same shall completely by with the candidate.

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
1	All candidates	1) FY,SY, TY Degree Marks Memo 2) Post - Graduation Marks Memo I- year & II-Year (If Applicable) 3) CET Score Card 2024. 4) CET Application form 2024 5) Domicile Certificate or Birth Certificate Mentioning place of Birth or School Leaving Certificate mentioning Place of Birth.
In addition to the above documents, candidates are required to upload following documents depending upon the Category to which they belong.		
2	Maharashtra State Type-A Candidates	Domicile Certificate of the candidate or Birth Certificate **or** School Leaving certificate of the candidate Indicating place of Birth in the State of Maharashtra. **Or** Community, Nativity & Date of Birth Certificate. Candidate has to upload any one document from these four document.
3	Maharashtra State Type-B Candidates	Domicile certificate of Candidate/ father /mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Maharashtra State Type-C Candidate	Certificate from the employer in **Pro forma-A** stating that father or mother of the candidate who is a Central Government/Government of India undertaking employee is presently posted in/outside Maharashtra.
5	Maharashtra State Type-D Candidate	Certificate from the employer in **Pro forma-B-1** stating that father or mother of the candidate who is a

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		Maharashtra State Government or Maharashtra State Government undertaking employee. **OR** Undertaking along with documentary evidences from the retired employees stating the Place of Settlement in Proforma-B2.
6	Maharashtra State Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1) Certificate stating that candidate belongs to the disputed border area in **Pro forma-G1**. **And** 2)Certificate stating that the mother tongue of the candidate is Marathi in **Pro forma-G2**
7	Backward class candidates belonging to S.C./ S.T. from the State of Maharashtra only.	1)Caste certificate **And** 2) Caste/Tribe Validity Certificate. If Caste/Tribe Validity certificate is not available then candidate has to upload Receipt of application form for Caste/Tribe Validity Certificate. But Candidates have to upload the Caste/Tribe Validity certificate before the last date of confirmation of Admission, otherwise candidate will be considered in Open category in the subsequent rounds
8	Backward class candidates belonging to VJ/DT/NT(A)/NT(B)/NT(C) /NT(D)/O.B.C/S.B.C/S.E.B.C from the State of Maharashtra only.	1) Caste certificate. **And** 2) Caste/Tribe validity Certificate. If Caste/Tribe Validity certificate is not available, then candidate has to upload Receipt of application form for Caste/Tribe Validity Certificate. But Candidates have to upload the Caste/Tribe Validity certificate before last date of reporting/ Admission confirmation of the Second Round of Admission as declared in the Schedule otherwise candidate will be considered in Open category in the subsequent rounds. **And** 3) Non creamy layer certificate **valid up to 31st March 2025.**
	a) Economically Weaker Section Candidates , EWS from the State of Maharashtra only	Eligibility Certificate for Economically Weaker Section.

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
9	Ex-Servicemen (Def-1)	1)Defence service Certificate **Pro forma-C**. **And** 2)Domicile certificate of father/mother who is an ex-service personnel is domiciled in the State of Maharashtra.
10	Active Domicile Defence Candidates. (Def-2)	1)Defence service Certificate **Pro forma-C.** **And** 2)Domicile certificate of father/mother who is active defence service person is domiciled in the State of Maharashtra.
11	Active Non Domicile Defence candidates. (Def-3)	1)Defence service Certificate **Pro forma-C** **And** 2) Certificate from the employer in the **Pro forma-D** stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. **OR** Certificate from the employer in the **Proforma-E** stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
12	Person with disability Candidates. P1=Visually impaired(Blind). P2 =Deaf& Dumb (Speech & Hearing Impaired). P3 = Orthopedic disorder, Learning Disabilities, Dyslexia, Dyscalculia, Dysgraphia, Spatic, Autism	1) The candidates claiming reservation under this category shall Upload & submit the PWD Medical Certificate issued by Civil Surgeon of the District Hospital & or Approved Medical Board / or All India Institute established by Central Government Competent to certify the Disability. **And** 2) Domicile certificate of the candidate.
13	Jammu and Kashmir Migrant Candidates.	1)Certificate of posting in case of Defence and Government servants in **Proforma-J** **Or** 2)Certificate of stay in refugee camp for those staying in camp in Pro forma-K **Or** 3)Certificate stating that the candidate belongs to displaced family in Pro forma-L

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
14	Minority Candidates	1)Declaration of the Candidate for the respective Linguistic / Religious Minority Community in Proforma "O" Or 1)Leaving Certificate having Information pertaining to Religion / Mother tongue 2) Domicile certificate of the candidate belonging to the State of Maharashtra..
15	Certificate for Orphan Candidates	1) These candidate claiming reservation under this quota as per G.R.No OCC-2011/C.N.212/Desk-3 Woman and Child Development Department, Mantralaya Mumbai 400032 dated 2nd April 2018 will produce Orphan Certificate from Regional Deputy Commissioner, Woman and Child Development.

Pro forma-A
[For Type-C candidates]

[For sons and daughters of Central Government/Government of India Undertaking Employees]

CERTIFICATE

This is certify that Shri/Smt. _____is an employee in the capacity of _____ (Designation) in _____ (Name of the Organization/Establishment/Department) This Organization/Establishment/Department is Under _____ (Department of Central Government/ Government of India Undertaking)

Shri/Smt._____is transferred to _____in Maharashtra State Vide transfer Order No._____ Dated _____

He/ She has joined duty in Maharashtra on _____and is currently working in the same post.

This certificate is issued for the purpose of his/her son/ daughter _____'s admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

Outward No.& Date **(Signature)**

Place: **Name & Designation of the Head of the Office**

Seal of the Office

Note: This Pro forma is to be accompanied by attested copy of:-1) Transfer order 2) Joining report

Pro forma-B-1
[For Type-D candidates]

[For sons and daughters of Maharashtra state Government/Maharashtra State Government Undertaking Employees]

CERTIFICATE

This is certify that Shri/Smt. _____is an employee in the capacity of _____ (Designation) in _____ (Name of the Organization / Establishment / Department) This Organization/Establishment/Department is under _____ (Department of Central Government/ Government of India Undertaking)

Shri/Smt._____ is transferred to _____in Maharashtra State Vide transfer Order No. _____Dated_____

He/ She has joined duty in Maharashtra on _____and is currently working in the same post.

This certificate is issued for the purpose of his/her son/ daughter _____'s admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

.

Outward No.& Date **(Signature)**

Place: **Name & Designation of the Head of the Office**

Seal of the Office

Note: This Pro forma is to be accompanied by attested copy of:- 1) Transfer order 2) Joining report.

Pro forma B-2

(For Type-D Candidate)

[For sons and daughters of Maharashtra state Government/Maharashtra State Government Undertaking retired Employee]

UNDERTAKING

This is to undertake that I, _____have retired from the service from the post of _____ (Designation) in _____ **(Name of the Organization/**Establishment / Department)

This Organization/Establishment/Department is Under _____ (Department of Maharashtra State Government/ Maharashtra State Government Undertaking).

I have retired on_____and settled in _____Taluka_____District.

This undertaking is submitted for the purpose of my son/daughter _____'s admission to the First year of Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

.

Place: Signature

Date: Name

Note: : This Pro forma is to be accompanied by attested copy of:- 1) Pension Order. 2) Proof of settlement (Ration Card/Electricity Bill/Aadhar card/ Telephone Bill/ Property Documents/Election card).

Pro forma –C

(For Def-1,Def-2 and Def-3 Candidate)

[For sons/daughters/widow/wife of Defence Service Personnel]

CERTIFICATE

1. This is certify that Master/Mr./ Miss/Mrs. _____ is the Son/ Daughter/ Widow/Wife of Service No.: _____ Rank: _____ Name: _____

2. He /She (Defence Personnel) is presently serving in ---------- (Unit/ Dept. / HQ) He/She has put in ----------Years of Service in the Army/ Navy/ Air force/ BSF/CRPF with effect from ---------- to ----------and is currently working in service .

OR

He/ She (Defence Personnel) retired/ was discharged from regular Army/ Navy/ Air force on ---------- (Date).

(Select & Type any one from below Two Options)

1)He/She is Permanently Disabled Since ----------

2)He/She is killed in Action on ----------

He belongs to the one of the following category: - (Select & Type any one option from below three)

1) He is Ex-service personnel, who is Domiciled in Maharashtra State,
2) He is Active Service Personnel, who is Domiciled in Maharashtra State.
3) He is Active Service Personnel, who is transferred to Maharashtra State but are not Domiciled in Maharashtra State, or who is not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education

As per the F.No.6(1)/201/D (Res.II) Government of India, Ministry of Defence, Department of Ex-Servicemen Welfare dated May 21, 2018, Inter-se priority for reservation/ preference to the wards of Armed Forces personnel by States /UTs for admission to Professional/Non-Professional Courses is as follows :

Priority I	:	Widows/Wards of Defence/BSF/CRPF personnel killed in action.
Priority II	:	Wards of Defence/BSF/CRPF personnel disabled in action and boarded out from service
Priority III	:	Widows/Wards of Defence/BSF/CRPF personnel who died while in service with death attributable to military service
Priority IV	:	Wards of Defence/BSF/CRPF personnel disabled in service and boarded out with disability attributable to military service.
Priority V	:	(a)Wards of Ex-Servicemen and serving Defence personnel who are in receipt of Gallantry Awards:
		1. Param Vir Chakra
		2. Ashok Chakra
		3. Maha Vir Chakra

		4. Kirti Chakra
		5. Vir Chakra
		6. Shaurya Chakra
		7. Sena, Nau Sena, Vayu Sena Medal
		8. Mention-in-Despatches.
		b) BSF/CRPF personnel who are in receipt of Gallantry Awards:
		1. President's Police & Fire Service Medals for Gallantry.
		2. President's Police Medals for Gallantry.
		3. Police Medals for Gallantry
Priority VI	:	Wards of Ex-Servicemen.
Priority VII	:	Wives of: i) Defence/BSF/CRPF personnel disabled in action and boarded out from service. ii) Defence/BSF/CRPF personnel disabled in service and boarded out with disability attributable to military service. iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.
Priority VIII	:	Wards of Serving Defence/BSF/CRPF Personnel.
Priority IX	:	Wives of Serving Defence/BSF/CRPF Personnel.

Master/Mr./Miss/ Mrs. ----------Son/Daughter/Widow/Wife of Shri/Smt. ----------is eligible for admission under the Priority No. ---------- (For Example: Priority-I, Priority -V etc.) & Priority Name:---------- (For example:- Widows/Wards of Defence/BSF/CRPF personnel who died while in service with death attributable to military service.)

This certificate is issued for the purpose of availing the benefits to the son/daughter/widow/wife of Ex-Servicemen/Service personnel for admission into Degree Course of M.Ed for the Academic year 2024-2025.

Office Seal **Signature (Not below Officer Rank)***

Name of Officer

Date: **Designation**

* **Unit/ Dept. / HQ/ Records/ RSWO/ ZSWO/ Army/ Navy/ Air Force HQ**

Note:-

1. This certificate is not to be issued for the Civilian Staff working in the Indian Army/Navy/Air Force.
2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of Domicile Certificate of parent who is in active service personnel or Ex-Serviceman.

Pro forma-D

(For Def-3 Candidates)

[For sons and daughters of Active Defence service personnel not domiciled in Maharashtra state]

CERTIFICATE

This is to certify that Shri/Smt. _____, (Full name of the Employee with Rank of the employee) is a member of Armed forces of India, and is currently in Indian Army/Indian Navy/Indian Air Force.

Shri/Smt._____is transferred to _____ (Place of Posting) in Maharashtra State vide transfer order No. _____ Dated_____. He/ She has joined duty in Maharashtra on _____(Date of Joining) and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter _____'s admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

Outward No.& date (Signature)

Place: Name and Designation of the Head of the Office

Seal of the Office

Note: This Pro forma is to be accompanied by attested copy of:- 1) Transfer order 2) Joining report.

This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Air force.

Pro forma-E

(For Def-3 Candidates)

[For sons and daughters of Active Defence service personnel not domiciled in Maharashtra state but retained their family accommodation]

CERTIFICATE

This is to certify that Shri/Smt. _____, (Full name of the Employee with Rank of the employee) is a member of Armed forces of India, and is currently in Indian Army/Indian Navy/Indian Air Force.

Shri/Smt._____is presently posted at _____(Place of Posting).His/Her previous posting was at _____in Maharashtra state .

He/she has retained family accommodation in _____ in _____ Maharashtra State on account of posting in non- family station /for education purpose of son/daughter.

This certificate is issued for the purpose of his/her son/daughter _____'s admission to the First year of the B.Ed. Degree for the academic year 2024-2025

Outward No & date (Signature)

Place: Name and Designation of the Head of the Office

Seal of the Office

This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Air force**.**

Proforma-G1
(For candidates from Maharashtra and Karnataka disputed Border Area)
CERTIFICATE

This is to certify that Shri / Smt. _____ (Candidate himself/herself) is a resident of_____Village in _____Taluka _____District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued or the purpose of his / her ward's / candidate's admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

Outward No.& Date:

District Collector/Deputy Commissioner/
District Magistrate/ Additional District Magistrate/
Taluka Executive Magistrate

Place:

Seal of the Office

Pro forma-G2
(For candidates from Maharashtra and Karnataka disputed Border Area)
CERTIFICATE

This is to certify that Mr./Miss . _____ is a student of this School/College. He / She has passed Std.XII / _____degree examination from this school / college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std.X / Std. XII / _____ degree examination with Marathi as one of the subjects.

This certificate is issued or the purpose of his / her admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

Outward No.& Date:

Head Master/ Principal

School / College

Place:

Seal of school / College

Pro forma-J

(For sons and daughters of defense/Paramilitary force/I.A.S. / I.P.S. /I.F.S./J&K Police officials posted in Jammu/ Kashmir to combat terrorist activities)

CERTIFICATE

This is to certify that Shri / Smt. . _____ is an official belonging to defence/Paramillitary force/I.A.S. / I.P.S. /I.F.S./J&K Police presently posted and working at _____ which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued or the purpose of his / her son/ daughter_____'s admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

Outward No.& Date: Head of the Office

Place:

Seal of the Office

Pro forma-K

(For Jammu/ Kashmir Migrant candidates) (Migrants staying in refugee camps)

CERTIFICATE

This is to certify that Mr. / Miss . _____belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu & Kashmir.

The details of refugee status is as under.

Ration Card Number:

Name of the members on ration card:

This certificate is issued for the purpose of his / her admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025

Outward No.& Date: Name & Signature of Head of the Office

Migrant / Refugee Camp

Place:

Seal of the Office

Pro forma-L

(For Refugees staying with relatives)

(Displace Jammu / Kashmir candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

This is to certify that Mr. / Miss . _____is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu &Kashmir. He / She is staying with _____ (Name & complete address of the Person with whom the candidate is staying at present) since past _____ years.

This certificate is issued for the purpose of his / her admission to the First year of the Undergraduate Degree course leading to B.Ed. Degree for the academic year 2024-2025.

Outward No & Date: Name & Signature of District Collector

Place:

Seal of the Office

Pro forma-O

(For seats under Minority Quota)

MINORITY COMMUNITY STUDENT'S SELF DECLARATION

I , _____Son / Daughter of _____Resident of _____ _____ (Full address) hereby declare that

1) I belong to the Gujarathi/Hindi/Punjabi/Sindhi/Kannada/* Linguistic minority community*

2) I belong to the Muslim/Sikh /Christian /Buddhist / Jain / Zoroastrian (Parsi)* religious minority community* and / or As my mother tongue is not mentioned in my Leaving/Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is _____.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.AVV-2010C.No109/10Desk-5,Dated 1/7/2013 at the time admission to the Admitted Institution.

Date: Signature

Place: Name of the Candidate

(*Strike out whichever is not applicable)

Schedule- I

Part-A

(For First Year Admission)

(See rule 7 and 9)

Allocation of seats within Sanctioned Intake

Sr. No.	Type of Institution	No. of Seats - as % of Sanctioned Intake			
		CAP Seats			
		Maharashtra State (M.S.) Candidates	All India Seats	Minority Quota	5% Quota for NRI PIO, Foreign National
1.	Unaided Private Professional Educational	Autonomous$=90% & Non-Autonomous$=90%	5%^	Nil	5%
2.	Unaided Minority Educational Institutions for B.Ed-M.Ed.	Autonomous*=39% Non-Autonomous*= 39%	5%	Minimum 51%@	5%
3.	Unaided Private Professional Educational Institutions for B.P.Ed/M.P.Ed (excluding minority institutions)	Autonomous$=80% & Non-Autonomous$=80%	15%^	Nil	5%
4.	Unaided Minority Educational Institutions for B.P.Ed/M.P.Ed.	Autonomous*=29% Non-Autonomous*=29%	15%	Minimum 51%@	5%

Cap Seats = Sanctioned Intake

$ M.S. Seats = Cap Seats- (All India Seats + Minority Quota)

% Percentage

* The seats excluding the Minority Quota and shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

@ These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

^ One seat reserved for Jammu and Kashmir Migrant Candidates. This seat shall be filled by the Competent Authority as per the policy of the Government. If the seat remains vacant, it shall be filled through All India Candidature candidate.

PART- B:

Distribution of seats based on Methodology (Discipline wise/subject wise) in the Colleges of Education (B.Ed.-General)

(A) Humanités Faculty:

1.	Methodology of Teaching English	15 percent
2.	Methodology of Teaching Marathi	15 percent
3.	Methodology of Teaching Hindi	10 percent
		Total 40 percent

(Those colleges having more than three languages as Method then seats will be equally distributed among the all available language methods in the College.)

(B) Science Faculty:

1.	Methodology of Teaching Science	15 percent
2.	Methodology of Teaching Mathematics	10 percent
3.	Computer/Information Technology/ Engineering	05 percent
		Total 30 percent
(C) 1.	Commerce/ Management/Law	03 percent
2.	Agricultural Science /Medical Science	02 percent
		Total 05 percent

(D) Social Sciences :

1.	Methodology of Teaching History	10 percent
2.	Methodology of Teaching Geography	10 percent
3.	Methodology of Teaching Social Science	05 percent
		Total 25 percent

Grand Total (A+B+C+D) :- 100 percent

(For 14.1 (D) three (Excluding Methodology shown at 14.1 –(A), (B), (C) and (D-1, 2)
(Note : Those Colleges where there are more than 2 Social Sciences teaching methodologies, in such cases the distribution of seats will be made equally amongst all social Science subjects)

Explantation :- For the purpose of Schedule I &II and PART B cited above dicipline means subjects studied at Graduation or Post Graduation level as Optional/ Special Level.

Note :- Subject-wise distribution shown in Part B above in sub part A, B, C. D above be maintained while filling various quotas shown in Schedule I & II combined above.

Schedule III

(See Rule 9)

Selection of Subject for Teaching Method for B.Ed.(General Course)

The candidate should select one of the following subject as Teaching Method:--

(1) Subjects studied for Graduation or Post Graduation subjects taught at School Level,

(a) If the candidate has obtained Degree in School subject then while mentioning the chosen subject in Application, it should not be studied as Compulsory Subject at Degree level. It should be studied as Optional/ Special/ Subsidiary level or it must be studied by the Candidate at Post Graduation level.

The subject to be selected as a Method by the candidate must be one of subjects taught at Secondary (SSC)/ Higher Secondary (HSC) Level.

The candidate will be eligible to be admitted in the Colleges of Education where the facility of Teaching concerned subject method is available. The candidates will be able to view the Methods available in each college in the approved college list to be available while filling in the Option Forms.

(b) If a Candidate desires and is eligible for selecting two or more Teaching Methods, then s/he should mention those subjects/methods in his/her On Line application form. However, a candidate cannot offer the subject studied as compulsory subject at Graduation as a Method Subject. The subject/s to be offered for Methodology must have been studied as Optional/Special/Subsidiary level at Graduation. The subjects studied at Graduation level cannot be offered by the candidate and college as a Teaching Method.

(c) If a candidate has secured Addition Degree in Additional Subject, then the candidate can offer that subject studied at Additional Degree as Optional/Special level as a Method.

(2) Graduates in Other Than School Subjects: ----

(a) In case of Graduates in other than School Subject (subjects which are not taught/offered at School Level), the candidate should mention his/her discipline in the Application form instead of the Teaching Method.

The respective teaching methods are not available in all the Colleges of Education. However, seats are reserved for the respective Subjects/ Discipline in all the Colleges of Education. The Candidates admitted as per Merit and the Preference/Option in any such College of Education shall have no right to claim his/ her subject as a Method of Teaching. If a candidate wishes to opt for his graduation subject as a Teaching Method, then s/he should give preference to those Colleges of Education having the concerned Method in the Option Form.

(b) The Candidates admitted from above discipline through Centralized Admission Process, his Method will be decided by the Principal of the College of Education, where the candidate has secured admission though his Option , based on the related subject offered/studied by the Candidate at Graduation/ Post Graduation by the Candidate. For Example, the Graduate/ Post Graduate in Information Technology, Agriculture and Computer Science, the candidate will have to opt for Science, Mathematics as Methods of Teaching.

Candidates should refer to Subject Specialization Table given below while filling in the Special Subject/Method in the CAP Application Form. (Refer page 70-72)

Schedule : IV.
Special Education Colleges of Education

Special Education B.Ed. means creating teachers for the education of Candidates who have an inclination of working for **Children with Special Needs** can opt for Special Education B.Ed. which is very challenging and rewarding profession. The various courses under Special Education B.Ed. are as under:-

Sr. No.	Name of the course	Agency for Norms	Remark
1	**B.Ed. (Special) Hearing Impairment Hearing Impaired (HI)).**	**RCI, New Delhi***	**Admissions Norms of these courses are the same.**
2	**B.Ed. (Special) Intellectual Disability Intellectual Disability (ID) Students**	**RCI, New Delhi**	
3	**B.Ed. (Special) Learning Disability (Dyslexia) Learning Disability (LD)**	**RCI, New Delhi**	
4	**B.Ed. (Special) Autism (Swa-Magna) Autism Spectrum Disorder, (ASD)**	**RCI, New Delhi**	
5	**B.Ed. (Special) Blind Visual Impairment (VI),**	**RCI, New Delhi**	
6	**B.Ed. (Special) Mental Retardation (MR)**	**RCI, New Delhi**	

*Rehabilitation Council of India Web site: rehabcouncil.nic.in (For More information)

The teachers teaching these types of students are to be trained by imparting Special Education . The colleges which impart training in Special Education of such children are known as 'Colleges for Special Education '. These colleges prepare teachers to teach variety of disabled children of various types as mentioned above The Colleges of Special Education are approved by Rehabilitation Council of India, New Delhi, (RCI).

These colleges follow the syllabus and the intake capacity and the admission norms of the 'RCI', New Delhi After completing B.Ed. course in Special Education the trained teachers can teach in Special Schools or in schools for normal children or in schools for such children under ' Sarva Samaveshit Shikshanantargat'. Education is given to the handicapped students as per their need in all schools. As per the new approach, now such children are no more referred to as Handicapped children but they are referred to as "Children with Special Needs" (Divyanga Students).

These children cannot be educated without teachers trained for Special Education. No individual can work in this field without the recognition of RCI..This field is generating a lot of new job opportunities for the Trained Graduates as follows :-

1. After completing this training course a teacher can work as a Resource Teacher in unit of Integrated School. In school unit one teacher is appointed against 5 ‘Special Need Children’.
2. According to Maharashtra State Govt. UDISE Report of 2012-13, 34,435 children with special needs get admission in std. 9^{th} to 12^{th} classes. Above figures show that total 6,500 trained teachers are required to teach different kind of disabled students for secondary and higher secondary level. But only 300 teachers are appointed.
3. In the Integrated School, after completing this training under Sarva Shiksha Abhiyan can be appointed as ‘Special Teacher/Mobile Teacher’. In Maharashtra Govt. and Non-Govt.Institute as per (UDISE report Maharashtra Govt. 2012-13) 70,776 special need children admitted in std. 6^{th} to 8^{th} in Sarva Shiksha Abhiyan 7,700 teachers are required but Maharashtra Govt. has appointed only 1,000 B.Ed. Special Education Degree holders per students rather 6,700 post of teacher are to be filled.
4. Under the scheme ‘Rastriya Shiksha Mohim’, Subject Expert, Special Teacher, Resource Teachers are appointed. Soon hence the need for such a trained teacher is more.
5. After taking this training Trained Teacher can work as a Special Teacher in the Special Schools. In Maharashtra there are 62 schools for the Blinds, 383 for the Deaf, 662 for the Mentally Retorted / Slow learners, 319 for the handicapped, and 20 Govt. Inter mingle centres. Like this, overall in 1446 Special Schools opportunities are available for special teachers.
6. Apart from this, such a trained teacher may work as a Lecturer in Special D.Ed./B.Ed. Colleges.
7. Trained candidates can conduct Special Coaching Classes for handicapped.
8. In Maharashtra there are about 31 colleges for Special Education. Each of them has only 25 intake capacity, and per year only 775 teachers can be trained in the Academic Session spread over Two years.
9. In addition to above a lot of opportunities for employment are available in CBR. Candidates desirous of seeking admission for Special Education Colleges should give their option in the appropriate column while filling in the on line Common Admission Process form.
10. The candidate who has opted for Special Education Colleges can also opt for B.Ed. General Colleges also.

Schedule : V

Kavi Kulguru Sanskrit University, Ramtek, Nagpur.

The candidates who have passed S.S.C. examination with Sanskrit as one of the subjects of Maharashtra State / Other State Secondary and Higher Secondary Board or higher level examination with Sanskrit as one of the subjects are eligible for admissions to the colleges affiliated to **Kavi Kulguru Sanskrit University, Ramtek, Nagpur. The candidates who** have qualified MAH B.Ed. CET-2024 should give options to the colleges affiliated to this University.

Eligibility criteria for admission to Kavi Kulguru Kalidas Sanskrit University

A Graduate from any university in the faculty of Arts, Science & Commerce, who has passed Common Entrance Test (MAH- B.Ed.CET-2024) and has passed Maharashtra State Secondary / Higher secondary level (S.S.C) examination with Sanskrit as one of the subjects or above level examination with Sanskrit as one of the subjects are eligible for admission to Colleges affiliated to Kavi Kulguru Kalidas Sanskrit Vishwa-vidyalaya.

The candidates giving option to Kavi Kulguru Kalidas Sanskrit Vishwa-vidyalaya colleges can also give option to other University colleges too.

- **Important Notice:--**

Kavi Kulguru Sanskrit University, Ramtek, Nagpur under no circumstances will not conduct their own Admission Process. These admissions will not approved by Admissions Regulating Authority and Department of Higher and Technical Education will be requested to close the Colleges who admit the candidates from the Process other than conducted by CET CELL and Directorate of Higher Education, M.S. Pune in the Academic Year 2024-2025

B.Ed. Subject Specialization Table.:-

(Candidates can use this while filling in the Method subject for the B.Ed.Course)

Subject/ Stream	Specialization/Optional subject	UG degree	PG degree
1	**2**	**3**	**4**
Sciences Drop Down	Botany	B.Sc.	M.Sc.
	Zoology	B.Sc.	M.Sc.
	Physics	B.Sc.	M.Sc.
	Chemistry	B.Sc.	M.Sc.
	Microbiology	B.Sc.	M.Sc.
	Bio- Chemistry	B.Sc.	M.Sc.
	Bio-Technology	B.Sc.	M.Sc.
	Others (General Science Only)	B.Sc.	M.Sc.
Mathematics	Mathematics	B.Sc.	M.Sc.
Social Sciences Drop Down→	History	B.A.	M.A.
	Geography	B.A.	M.A.
	Economics	B.A.	M.A.
	Political Sciences	B.A.	M.A.
	Psychology	B.A.	M.A.
	Philosophy	B.A.	M.A.
	Education	B.A.	M.A.
	Home Economics	B.A.	M.A.,
	Library Science	B.Lib, BLI.Sc.	M.Lib. MLI,Sc.
	Languages studied Special/Optional level		
Humanity Sciences :- Languages studied at Graduation/Post Graduation level as Optional/ Special Subject and not as Compulsory subject. Drop down	English	B.A.	M.A.
	Hindi	B.A.	M.A.
	Urdu	B.A.	M.A.
	Marathi	B.A.	M.A.
	Sanskrit	B.A.	M.A.
	Pali / Pakrut	B.A.	M.A.
	Guajarati	B.A.	M.A.
	ETC. Others (Languages only)	B.A.	M.A.
	With Science as a Special subjects for Engineering/Technology/Pharmacy Degree	B.E. B.Tech. B.Arch. B.Pharm.	M.E. M.Tech. M.Arch, M.Pharm.

Subject/ Stream	Specialization/Optional subject	UG degree	PG degree
Engineering and Technology	With Mathematics as a Special subjects for Engineering/Technology/Pharmacy Degree	B.E. B.Tech. B.Arch. B.Pharm.	M.E. M.Tech. M.Arch, M.Pharm.
	Others(Engineering /Technology/Pharmacy)	B.E. B.Tech. B.Arch. B.Pharm.	M.E. M.Tech. M.Arch, M.Pharm.
Management	BBM, ,BBA, BMS,B.A.F, B.F.M.	UG DEGREE	
	MMS	PG DEGREE	
	MBA	PG DEGREE	
Commerce	B.Com, BBI	UG DEGREE	M.Com.
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Computers	BCS/ B.C.A		MCS, MCA
Law	BLS.LL.B./	UG Degree	
Information Technology	B.Sc. IT		M.Sc. IT
Agriculture	B.Sc. (Agri) B.Tech(Agri)		M.Sc. (Agri) M.Tech.
BBI	**Bachelor of Banking & Insurance**		
Medical Sciences	--	MBBS,BDS,BAMS,BUMS, BHMS BVSc	MD,MS, M.V.Sc.
All Social Sciences	Sociology		
	Anthropology		
	Social work	BSW	MSW
	Journalism		
	Ancient History and Culture	ADD" OTHERS"	
	Mass Media	BMM	
	Heritage Management	B.H.M.	
	Labour Studies	B.L.S	M.L.S.
	Statistics	B.Sc.	M.Sc.
	Home Science	B.Sc.	M.Sc.
Fine Art	--	BFA	MFA
Performing Art	Music	B.Mus.	M.Mus.
	Dance	B.P.A.	M.P.A.
	Drama	B.F.A.	M.F.A.
	Others		

INFORMATION REGARDING THE GOVERNMENT SCHOLARSHIPS/FREE SHIP

- Applicants from Schedule Castes, Various Backward Classes and Economically Backward Classes who have secured & confirmed their final admission in the college through the Centralized Admission Process (CAP) can avail the benefit under State Government various Scholarships/Free ship Schemes etc.by filling online Application form through State Government official website https://mahadbt.maharashtra.gov.in/ portal.
- For availing the prescribed benefit of Scholarship/Free ship Schemes, etc. the candidate must fulfil the Scheme eligibility and submit the online application form through Maha DBT portal within One Month from the date of securing final admission in the college/Institution allotted through CAP Round.